# SELF STUDY REPORT

## FOR

## 1st CYCLE OF ACCREDITATION

## LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES

LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES VINAMRA
KHAND, GOMTI NAGAR, LUCKNOW -226010
226010
www.lpcps.org.in

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July  2022**

# 1. EXECUTIVE SUMMARY

## 1.1 INTRODUCTION

Lucknow Public College of Professional Studies, Lucknow, established in 2009, is a private and multidisciplinary college, affiliated to University of Lucknow, situated at prominent and approachable location at Vinamara Khand, opposite Kathuta Lake, Gomti nagar, Lucknow. The college was established under the aegis of Lucknow Public Educational Society, A-Block, Rajajipuram, Lucknow.

Lucknow Public College of Professional Studies, Lucknow offers holistic professional education in the field of Commerce, Management, Computer science, Science and Journalism. At present 43 highly qualified, enthusiastic and passionate faculty members are involved in delivering, enriching and empowering 1474 students enrolled in various programmes viz. BBA, BCA, B.Com, B.Com (Hons.), BAJMC & B.Sc (Mathematics).

Lucknow Public College of Professional Studies, Lucknow aims and promises to deliver quality education to the students in multidiscipline and contributes to remarkable and tremendous efforts in shaping and transforming aspirants into Business Leaders, Skilled Managers, and Entrepreneurs.

It always stands and empowers students with values and culture of the society and the nation.

Keeping in view for holistic development of the students, the college has adopted the following Vision and Mission.

**Vision**

Excellence for all, Excellence from all is the epitome of our academic eco-system. In a caring and positive environment, the college provides education to enrich its students to manifest their full potential, to achieve high standards of excellence in academic society, research and hands on projects as well as in supportive areas of physical, cultural and social development, inculcating civic and human values.

**Mission**

To nurture individual talent to optimize their full potential and to inculcate professional, social and cultural values through holistic approach by providing world class education.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

**Institutional Strength**

- LPCPS is the degree college of Lucknow Public Group of Schools and Colleges
- A visionary governance system and indebted support
- Democratic and participatory governance ensures cordial relationships among the stakeholders and a

healthy work culture in the campus

- Situated at prominent and approachable location of Lucknow city at Vinamra Khand, opposite Kathuta Lake, Gomtinagar , Lucknow
- Well-equipped ICT enabled classrooms consisting of audio-video, projector and smart board media Lab, Computer lab, Chemistry Lab, Physics Lab, library, hostel, cafeteria, seminar halls, board room, auditorium, incubation room, student club rooms, counseling room, crèche facility, sick room-(Ashray), lush green ground, and sports like basketball, football, cricket, badminton, table tennis, martial art, boxing, open gymnasium, swimming pool, lift and ramp for especially abled, CCTV camera,24 hours uninterrupted power supply, hygienic drinking water facility, clean washrooms and urinals,  fire-fighting equipment, parking area etc.  all contribute in sharpening the career of students
- Qualified, enthusiastic and passionate faculty and staff members
- Prepare research scholars and encourages them for hands on projects and get it patent
- The college has its research journal -  LPCPS Elixir
- A premier college in terms of enrolled students against intake
- Supporting curriculum that fulfills the gap between academia and industry
- Latest teaching pedagogies
- Highly devoted in training and development of students and organizes Rashtriya Job Fest for placement opportunity every year
- Offers skill based add on certificate course as discussed in Metric 2.1 Curricular Aspects.
- Organizes International and National events and fest
- Offers preparatory classes for competitive examinations
- Special emphasizes on mentor-mentee relationship
- Transparent policy and norms for staff and students
- Platform for empowering, enriching and grooming personality
- Platform of Employment opportunities
- Cultural and other co-curricular activities and ensures peace and stability on the campus
- The Faculty members particularly come forward spontaneously to shoulder many responsibilities related to the furtherance of vision and the well being of the college
- Computer proficient office staff who can accomplish the transition to digitalization efficiently
- Strong Alumni Association which shares its vision and partners it in its academic, co-curricular and social work initiatives
- 24 hours of uninterrupted power supply
- Hygienic and pure drinking water supply

**Institutional Weakness**

- Lack of government funded projects
- Lack of centralized air conditioned campus
- Lack of autonomy in academic affairs

**Institutional Opportunity**

- Collaboration with industry can be strengthened by enhancing relationships with Industry through Guest Lectures, Industrial Visits, Live Projects, Partnership Programs with corporate for Employability

Enhancement, Corporate Summit, Panel Discussions by Industry Experts, Alumni engagement at a regular interval.
- The number of publications of the quality research paper.

**Institutional Challenge**

- Financial constraints create an obstacle in development of aspirants of a lower middle-class pool of students
- Migration of students due to lack of employment opportunities
- Inculcation of research culture among the students
- International students and faculty exchange programs with foreign universities
- Stagnant state investment in higher education
- Higher education's current role in society is less valued while expectations are rising

# 1.3 CRITERIA WISE SUMMARY

**Curricular Aspects**

The college follows the Annual Academic Calendar instructed by the affiliating University – University of Lucknow. Before the commencement of the academic year, Academic Calendar is circulated to Students and Faculty members for the smooth execution of process.

Faculty members are assigned papers according to their field of specialization for the purpose of effective utilization of resources and quality delivery to the students. Faculty members prepare lecture plan for effective delivery of the content. Lecture plan is based on University norms, means every faculty member has to complete the course content in instructed duration.

Our training and placement cell provides career opportunities by offering training & placement through Campus placement. It assists in arranging summer internship of students which is the part of their curriculum.

The college organizes and encourages faculty members to attend faculty development programmes, refresher courses, workshops and present papers in seminars/conferences of high repute for harnessing necessary skills for effective delivery of the curriculum. Several activities such as Role Plays, Medical Camps, Blood Donation Camps, Orphanage Visits, Workshops, Debates and Awareness Programme on Gender Equality etc. are also organized by the college as the social responsibilities. The college also promotes mass plantation, say no to plastic, green energy initiatives and save water. Affiliating University regularly updates the syllabus from time to time in consonance with the requirements of the industry.

The college offers skill based add on certificate courses , such as, IIT Bombay-spoken tutorial, Artificial Intelligence, Cyber Security, French Language, Introduction to GST, Martial Arts, Personality Development, Programming in Python, short term courses for Effective Communication Skill, NISM/ Introduction to Stock Market, Tally Accounting, Theory of basic Photography and Videography, Yoga and Meditation, Income Tax Return Filing and Assessment.

**Teaching-learning and Evaluation**

The teaching learning and evaluation process plays a great role in the quality of education and directly correlates with the development of the college and its students.

Lucknow Public College of Professional Studies is highly devoted in delivering interactive instructional techniques that encourage, empower and enrich students in developing their aptitude towards analysis of learning. The college focuses on various interactive pedagogies and techniques viz. group discussions, debates, projects, presentations, experiments, internships and application of ICT resources in classroom which add to overall development of students..

The college is very much concerned towards the performance appraisal of faculty, staff and students to make interactive and fruitful outcomes. The college adopts a transparent, well-administered mechanism, comprising of admitting and enrolling students in the college in compliance with all the norms of the concerned regulatory/governing agencies including state and central governments. The college also follows the E-Governance system.

The college focuses on assessing the special learning needs of students by initial assessment of their learning levels and helps students in finding and serving the best way and methodology teaching. The college keeps in mind about various characteristics of students viz. personal, emotional and intelligence. Learning varies from learner to learner while assessing and delivering knowledge and skills.

The college offers the best teaching practices with special emphasis on bridge course for new and remedial classes for slow learners in which students are assessed about their learning and catered the best course of action to improve their learning.

The college focuses and recruits quality teachers in terms of their qualification and their academic achievements, supporting its faculty members to enhance their qualification.

For students, the college regularly organizes internal examination for assessment and evaluation purpose. Faculty members share the feedback in terms of the performance of students in the internal examination and suggest necessary improvements, wherever needed. In the beginning of teaching learning and evaluation process, students are shared about course outcomes and programme specific outcome so that they and faculty members could align themselves with the objective.

**Research, Innovations and Extension**

The college has constituted a Research Committee. The Research Committee is empowered to monitor and suggest research and development activities in the college. The committee motivates the faculty to write research papers, case studies and publish in Scopus indexed, ABDC category journals, UGC care listed and of high repute. The faculty is encouraged to get grants and funded projects from government and non-government agencies. For promoting research culture in the college, research outcome is one of the bases of the faculty members which are considered for Annual Evaluation and Increments.

The college provides and offers financial and non-financial assistance to the faculty members in their research work. The college promotes research culture and encourages faculties to participate in Faculty Development Programmes, Seminars and Conferences, Symposiums, Guest Lectures and Workshops and

organizes such activities in the campus too.

The college maintains an ecosystem for Innovation including Incubation Centre and other initiatives for creation and transfer of knowledge. For this, the college has set up an E-cell in which students are shared the knowledge and skills regarding entrepreneurship. The college has received awards and recognitions from government and government recognized bodies.

The college maintains a closer contact with other academic colleges, industry and agencies of professional and social relevance for professional development of students and faculty members. The college has Collaboration with Jaipuria Institute of Management, Lucknow, Jawaharlal Nehru Memorial P.G. College - Barabanki, Mahendra Education Pvt Ltd, Catapult Classes Pvt.Ltd., Internshala, FHH Financial, IBS, Arrow Tech Multi Solution Pvt.Ltd, Augusta IAS, IIT-B, CREATIVE Frame work Studios, Vibhuti Foundation and many more.

The college encourages its students to take active participation in the societal issues such as on women empowerment; awareness programme on gender equality etc. The college takes initiatives of mentoring students for attainment of career objectives and opportunities.

**Infrastructure and Learning Resources**

The college provides the best infrastructure, well equipped ICT enabled classrooms consisting of audio-video, projector and smart board, Media Lab, Computer Lab, Chemistry Lab, Physics Lab, library, hostel, cafeteria, seminar halls, board room, auditorium, incubation room, student club rooms, counseling room, crèche facility, sick room-(Ashray), lush green ground, and sports like basketball, football, cricket, badminton, table tennis, martial art, boxing, gymnasium, swimming pool, lift and ramp for specially abled, CCTV camera,24 hours uninterrupted power supply, hygienic drinking water facility, clean washrooms and urinals,  fire-fighting equipments, parking area etc.  All contribute in sharpening the career of students. The college is Wi-Fi enabled; students and faculty members have the access of internet and Wi-Fi facility.

The college has a well-maintained library that provides the necessary resources to faculty as well as students for effective delivery as well as the learning of curriculum and research. Apart from offline mode, library offers online access of research journals, books and magazines which enable students to have an access to more interactive research and academics.

The college focuses on regular maintenance and periodic replenishment of infrastructure. For this the college allocates budget every year for infrastructural development.

**Student Support and Progression**

The college emphasizes on holistic development of its students. For this the college facilitates various mechanisms like guidance cell, placement cell, grievance redressal cell and welfare measures to support students. For holistic development of students, it adopts several initiatives like Career Counseling, Mentor-Mentee Programme, and Communication Skill development sessions, Value Added Courses, Yoga and Gymnasium. Students are also provided sessions on Aptitude Tests, Group Discussions, Personal Interviews, etc. Several activities such as Role Plays, Awareness Camps, Medical Camps, Blood Donation Camps, Orphanage Visits, students sensitizing towards Gender Equality, Workshops & Debates etc. are also organized

by the college. The college encourages and offers freeship for meritorious students.

The college provides career opportunities by offering training & placement opportunities through Campus placement. Training and Placement cell helps in arranging summer internship of students which is the part of their curriculum also and regularly organizes personality development and grooming classes in which students are enriched end empowered so that they could match the requirements of the industry and fulfill the gap between academic and industry. The college invites recruiters and also takes participation in off campus drives in which students take participation. Training and Placement cell also organizes industrial and excursion tour for the students that enables students in learning and getting experience of industrial exposure.

The college offers add on (value added) which had been discussed in curriculum aspect. The college encourages students' to take participation of students in various curricular and extra-curricular activities at in and out campus for fostering their holistic development. The college nurtures the alumni association to facilitate students to contribute significantly to the development of the college through financial and non-financial modes.

## Governance, Leadership and Management

Lucknow Public College of Professional Studies has a decentralized and participative management system for organizational governance. It empowers all stakeholders (Students, Teachers, and Management) of the organization in a democratic and participative decision-making process for an effective outcome. Adequate power and autonomy are given to all authorities (Directors, Principal, Dean, Academic Coordinators, HODs and Heads of various committee etc.) to perform their role. Participation of the faculties and students through the committee allows them to give suggestions and feedback to the authorities.

The college has various committee viz. Internal Quality Assurance Cell (IQAC), Academic council, Student Grievance Redressal Committee, Internal Complaints Committee, Anti-Ragging Committee, Career Guidance and Placement Committee, Proctorial Board, Research and Project Committee, Library Committee, Examination Committee, Grievance Redressal Committee- Employee, Co-Curricular Management Committee, Hostel And Mess Committee, Admission Committee, Alumni Committee, IT Initiative and Website Committee, Maintenance Committee, Internal feedback committee to monitor and suggest academic and administrative progress of the college

The committee suggest in preparation of policies and procedures, deciding guidelines, rules & regulations pertaining to admission, examination, events, placement, discipline, grievance, counseling, training & development, library, etc. Students also contribute their efforts in maintaining the discipline in the campus and conducting cultural or academic events. The college has established a task force known as LTF (Lucknow Public Task Force) responsible in organizing college events in and outside the college.

There are well defined policies covering academic, administration, management, welfare, infrastructure, IT updation, etc., which are updated taking into account the needs of the times.

The college has well established procedures and processes for planning and allocation of financial resources and ensures transparency in financial management of the college. The income and expenditure of the college are subjected to regular internal and external audits.

The college has constituted Internal Quality and Assurance cell to monitor and measure the academic and non- academic performance. IQAC regularly monitors and suggests the necessary improvement for the betterment and progress of the college.

## Institutional Values and Best Practices

The college operates and believes in best value practices. The college organizes Several activities viz. gender equity programmes, old age home visits, such as Role plays, Awareness Camps, Medical Camps, Blood Donation Camps, Orphanage Visits, etc.

The college adopts environment friendly practices and takes necessary actions such as – energy conservation, green practices etc. The college has ramp way and lift which facilitate the especially abled and regularly counsel students tor value practices through workshops.

The college facilitates grooming classes for the students to make them versatile and fit for the industry. The college organizes Rastriya Job Festival (RJF) a placement drive for its students and outsiders without charging the amount. For organizing RJF, the college is appreciated by Government of Uttar Pradesh. The college facilitates research platform for faculty members who prepares research scholars and encourages them for hands on projects.

Whenever any natural calamity struck anywhere in the nation the institution stood up with full support, as; a vehicle carrying relief material was sent for the Gujrat earthquake victims In 2001, donated Rs.5 lakhs towards the Chief Minister's Relief Fund for the rebuilding of a community such as school and health care centres in the Tsu-nami affected areas in 2004, during the flood in Araraia & Madhepura, Bihar, a large quantity clothes and food items were sent along with a handsome amount to provide relief to the victims in 2008, Rs 21 lakh was given away to the Uttarakhand Chief Minister on 5th October 2013 for Relief of Flood victims, Rs 45 lakh was given away to the Kerala Chief Minister's Distress Relief Fund on 24 September 2018 for Relief of Flood victims and Rs 21 lakh was given to the Uttar Pradesh Chief Minister's Distress Relief Fund on 13 April 2020 to fight against COVID-19. Moreover, during pandemic times, immunity booster homoeopathic medicine- Arsenicum Album-30 was distributed to approximately 1.5 lakh families in various districts of Uttar Pradesh.

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# 2. PROFILE

## 2.1 BASIC INFORMATION

| Name and Address of the College | |
|---|---|
| Name | LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES |
| Address | LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES VINAMRA KHAND, GOMTI NAGAR, LUCKNOW -226010 |
| City | LUCKNOW |
| State | Uttar pradesh |
| Pin | 226010 |
| Website | www.lpcps.org.in |

| Contacts for Communication | | | | | |
|---|---|---|---|---|---|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Anil Singh | 0522-9044059024 | 7275763456 | - | principal@lpcpsportal.com |
| IQAC / CIQA coordinator | L. S Awasthi | - | 9936150354 | - | down_top@yahoo.co.in |

| Status of the Institution | |
|---|---|
| Institution Status | Private |

| Type of Institution | |
|---|---|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|---|---|
| If it is a recognized minroity institution | No |

| Establishment Details |
|---|
| |

| Date of establishment of the college | 19-01-2009 |
|---|---|

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

| State | University name | Document |
|---|---|---|
| Uttar pradesh | University of Lucknow | View Document |

**Details of UGC recognition**

| Under Section | Date | View Document |
|---|---|---|
| 2f of UGC | 27-11-2018 | View Document |
| 12B of UGC | 27-11-2018 | View Document |

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
|---|---|---|---|---|
| No contents | | | | |

**Details of autonomy**

| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |
|---|---|

**Recognitions**

| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
|---|---|
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|---|---|---|---|---|
| **Campus Type** | **Address** | **Location\*** | **Campus Area in Acres** | **Built up Area in sq.mts.** |
| Main campus area | LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES VINAMRA KHAND, GOMTI NAGAR, LUCKNOW -226010 | Urban | 2.471 | 9046.36 |

## 2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|---|---|---|---|---|---|
| **Programme Level** | **Name of Programme/Course** | **Duration in Months** | **Entry Qualification** | **Medium of Instruction** | **Sanctioned Strength** | **No.of Students Admitted** |
| UG | BBA,Department Of Management | 48 | INTERMEDIATE | English | 120 | 101 |
| UG | BCA,Department Of Computer Science | 36 | INTERMEDIATE | English | 120 | 105 |
| UG | BCom,Department Of Commerce | 48 | INTERMEDIATE | English | 120 | 118 |
| UG | BCom,Department Of Commerce | 36 | INTERMEDIATE | English | 120 | 108 |
| UG | BSc,Department Of Science | 48 | INTERMEDIATE | English | 120 | 48 |
| UG | BA (Journalism),Department Of Arts | 48 | INTERMEDIATE | English | 80 | 64 |

**Position Details of Faculty & Staff in the College**

| Teaching Faculty | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | **Professor** | | | | **Associate Professor** | | | | **Assistant Professor** | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 | | | | 0 | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 4 | | | | 3 | | | | 38 |
| Recruited | 4 | 0 | 0 | 4 | 3 | 0 | 0 | 3 | 24 | 12 | 0 | 36 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 2 |

| Non-Teaching Staff | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 26 |
| Recruited | 12 | 14 | 0 | 26 |
| Yet to Recruit | | | | 0 |

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| **Technical Staff** | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 2 |
| Recruited | 2 | 0 | 0 | 2 |
| Yet to Recruit | | | | 0 |

## Qualification Details of the Teaching Staff

| **Permanent Teachers** | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD/DM/M CH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 2 | 0 | 0 | 3 | 0 | 0 | 12 | 1 | 0 | 18 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 1 | 0 | 5 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 8 | 0 | 14 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD/DM/M CH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD/DM/M CH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 2 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | 4 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|---|---|---|---|---|
| **Number of Visiting/Guest Faculty engaged with the college?** | **Male** | **Female** | **Others** | **Total** |
| | 0 | 0 | 0 | 0 |

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|---|---|---|---|---|---|---|
| UG | Male | 887 | 9 | 0 | 0 | 896 |
| | Female | 572 | 6 | 0 | 0 | 578 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Certificate / Awareness | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 | 0 |

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

| Category | | Year 1 | Year 2 | Year 3 | Year 4 |
|---|---|---|---|---|---|
| SC | Male | 12 | 19 | 11 | 9 |
| | Female | 9 | 7 | 11 | 11 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 1 | 1 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 85 | 93 | 80 | 65 |
| | Female | 43 | 65 | 53 | 38 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 240 | 190 | 201 | 150 |
| | Female | 155 | 138 | 131 | 124 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 544 | 513 | 488 | 397 |

**Institutional preparedness for NEP**

| | |
|---|---|
| 1. Multidisciplinary/interdisciplinary: | For the holistic development and versatility of students, Lucknow Public College of Professional Studies, Lucknow encourages Multidisciplinary/interdisciplinary education by offering education in the field of Commerce, Management, Computer science, Science and Journalism and Mass Communication. Eminent, qualified, enthusiastic and passionate faculty members are involved in delivering, enriching and empowering students enrolled in various programmes viz. BBA, BCA, B.Com, B.Com(Hons.), BAJMC & B.Sc (mathematics) at Lucknow Public College of Professional Studies, Lucknow. The college has established its academic council and academic committee and organizes meeting regularly to execute the recommendations of New Education Policy. Committee rigorously monitors the progress of students and faculty members. Committee comprise of Principal, Dean Academics, Academic Coordinators, HODs, Faculty members, External experts and other respective stakeholders. It can be said that the college is proactively working towards implementation of the suggestions given in the NEP with in the norms of University of Lucknow. |
| 2. Academic bank of credits (ABC): | Lucknow Public College of Professional Studies is an affiliated college of University of Lucknow, Lucknow and offers professional Programme such as BBA, BCA, B.Com, B.Com (Hons.), B.Sc, BAJMC in regular mode. The college offers and serves Choice based credit system and elective paper in the defined disciplines as per the norms of University of Lucknow. |
| 3. Skill development: | Skills and knowledge are the driving forces of economic growth and social development for any country. Keeping this view the college offers and serves skill based add on certificate courses such as certificate course in IIT Bombay-spoken tutorial, Artificial Intelligence, Cyber Security, French Language, Introduction to GST, Martial Arts, Personality Development, Programming in Python, short term courses for Effective Communication Skill, NISM/ Introduction to Stock Market, Tally Accounting, Theory of basic Photography and Videography, Yoga and Meditation, Income Tax Return Filing and Assessment. The college has incubation cell in which students are nurtured |

entrepreneurial and research based training and development. For developing and enriching skills of students, college has established student council and clubs to offer limitless opportunities for student leadership and participation beyond classroom setup and academic programme. Student council at LPCPS consists of LTF (LPCPS Task Force) and College Clubs. The college has various LTF and student clubs viz. Academic, Discipline and Management and clubs viz. Happening Souls, Artificial Intelligence club, Anchors Club, Arts & Craft Club, Dance Club, Dramatic Club, Music Club, Sports Club, E-Cell, Communicators, which caters to technical, cultural, social, recreational, health and welfare needs and interests of the students. These clubs at LPCPS are joined and run by the students from across the programmes, where they drive various technical, management, and cultural activities throughout the year. These Clubs and LTF positions provide a great platform to usher-in the distinctive perspectives and life experiences that all students bring to the college. Student Council indeed helps in students' transformation and holistic development in a big way. So it is that various positions under student council especially aimed at helping students to get involved and find their own niche on their college campus. Student clubs at college level promote the shaping of skills of the students and make them truly life-ready. These student club activities play a crucial role in determining and channelizing the passion and interest of students, much beyond their academic pursuit. The extracurricular activities that are routinely organized by these clubs teach the students practical lessons of life, making them not only job-ready but also making them ready to face the bumpy path of survival in this world of cut-throat competition.

| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | The college encourages learning of national language Hindi, organizes and celebrates HINDI DIWAS.The college offers hindi class for students. Furthermore, INDIAN VALUE SYSTEM, RASHTRA GAURAV in curriculum of Business Administration, teaches cultural values in Indian tradition so that business students imbibe value orientation while in business. The college operates and believes in best value and cultural practices. The college organizes and celebrates National festivals, commemorative days, |

| | cultural festivals and other national and institutional celebrations. The college organizes and celebrates best value and cultural practices such as Independance day, Republic Day, Mahatama Gandhi Jayanti, Rashtriya Ekta Diwas,Constitution Day, International Day for child. International Yoga Day, International Mother Language Day, World water day, World earth day, World photography day such as, National Science Day, National Youth Day, Ganesh Chaturthi, Basant Panchami, Holi, Deepawali, Eid, Baishakhi, Lohri, Good Friday, Christmas day etc. Institution organizes value based activities viz. gender equity programmes, old age home visits, such as Awareness Camps, Medical Camps, Blood Donation Camps, Orphanage Visits, etc. |
|---|---|
| 5. Focus on Outcome based education (OBE): | In the commencement of academic session, students are shared about course outcomes and programme specific outcome so that students and faculty members could align themselves with objective. The college has established its academic council and academic committee which rigorously monitor the progress of students on the basis of programme objective, programme specific objective and course outcome. Committee comprise of Principal, Dean, Academic Coordinators, HODs, faculty members, external experts and other respective stakeholders. The college organizes and convenes meeting of academic council and academic committee in which learning, evaluation and outcome of students are discussed and recommendations are given for betterment and upliftment of standards and progress of education. Faculty members share the feedback to the students in terms of the performance of students in the internal examination and other institutional competitive activities and suggest necessary improvements, wherever needed. The college initiates in mentor-mentee relationship in which students are mentored by respective teacher and students regularly bag the improvements and required upliftments in the personality, if needed, to accomplish his/her career goal which are based on course outcome. |
| 6. Distance education/online education: | During covid-19 pandemic, keeping aside the negative impact of lack of face to face learning, online education has broken the physical barriers and creating interaction of faculty members and students |

through online mode. The entire faculty supported and co-operated students in online mode of education. Faculty members provide course material to make them understand and easier in grabbing the knowledge and skills. Through online mode of education all the exercise such as classes, seminars, conference and workshops were taken place with same passion and zeal to enrich students. The college offers ICT enabled classrooms consisting audio-video, projectors and smart boards which supports digitalization in education and technical versatility in the personality of the students. This can be considered as the new normal, which is envisaged in New Education Policy as well. College also promotes and encourages students to take participation in activities organized by other institutions in off and on line mode to gain knowledge and skills and make their personality versatile.

# Extended Profile

## 1 Program

### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 254 | 234 | 223 | 191 | 171 |
| File Description | | | Document | |
| Institutional data in prescribed format | | | [View Document](#) | |

### 1.2

**Number of programs offered year-wise for last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 6 | 6 | 6 | 6 | 6 |

## 2 Students

### 2.1

**Number of students year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1474 | 1273 | 1059 | 820 | 593 |
| File Description | | | Document | |
| Institutional data in prescribed format | | | [View Document](#) | |

### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 340 | 340 | 300 | 270 | 190 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

**2.3**

**Number of outgoing / final year students year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 434 | 312 | 254 | 177 | 111 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

# 3 Teachers

**3.1**

**Number of full time teachers year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 31 | 36 | 40 | 34 | 22 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

**3.2**

**Number of sanctioned posts year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 44 | 40 | 40 | 38 | 25 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

# 4 Institution

**4.1**

**Total number of classrooms and seminar halls**

**Response: 32**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 364.1   | 564.7   | 516.6   | 383.2   | 203.7   |

**4.3**

**Number of Computers**

**Response: 208**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 172**

# 4. Quality Indicator Framework(QIF)

## Criterion 1 - Curricular Aspects

## 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

Lucknow Public College of Professional Studies is marked as one of the most desired colleges for admission in undergraduate programmes in Uttar Pradesh. This college is known for delivering knowledge, developing skills plus focusing on the current research and providing opportunities for industry experience which is the requirement of present time. In this college students not only complete their graduation but also they learn the practical approach as how to overcome the situational problems in their life.

All programmes are under graduate degree courses and carry weightage established by the University of Lucknow.

Choosing a course at LPCPS enhances students employment prospects, simplify further interest in a particular subject area and develop associated skills such as creativity, collaborative teamwork, problem solving, communication and goal setting.

At the commencement of the Academic year the Academic calendar is prepared by the Academic Council. At the beginning of the Academic year the teachers prepare the lecture plan of their respective subjects. The lecture plan is verified by the Head of the Department. There is sufficient flexibility in the lecture plan, so as to adopt the changes if any. The evaluation of the students is carried out periodically as per the norms of the University. The college has also taken initiative to establish ERP portal for the smooth functioning of the different academic work.

Effective Curriculum Delivery is to be performed in a systematic way:

1. The syllabus of each course is spread over the total hours in which the teacher engages in the class.
2. The periodic internal examination is conducted in order to assess the understanding of the students.
3. The internal examination results are reviewed and the weaker students are given an opportunity to attend remedial classes and subsequent feedback is taken to assess the outcome.
4. Teachers do best of their efforts to ensure quality and to enhance academic growth.
5. The college teachers use wide variety of teaching methods like presentation, case study etc. for elaborating concepts in their discussions with the students.
6. Compliance of the lecture plan is reviewed and verified by the Head of the Department.
7. The compliance of the lecture plan is communicated to the Dean through the HOD and at the end of term or year the performance of the students is verified by internal examination and their feedback.
8. The level of understanding of students is measured through practical, theoretical & oral examinations.
9. The present University pattern of examination is including both objective as well as subjective. The same pattern is followed by the college for internal assessment.
10. The transparency in examination is followed by the college.

11. Following of the lecture plan is integral to the responsibilities of the teachers to ensure compliance of the same.
12. Action Taken Report is prepared by concerned committees and reviewed in the college meetings for further development of the college.

| File Description | Document |
|---|---|
| Upload Additional information | **View Document** |
| Link for Additional information | **View Document** |

**1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**

**Response:**



**LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES**

**1.1.2 ACADEMIC CALENDAR INCLUDING CONDUCT OF CIE**

Lucknow Public College of Professional Studies was established with a mission of imparting quality education for students. The College strongly follows a transparent method and has a well-defined standard operating procedure for conducting the academic and allied activities. An Academic Calendar is a planned document for the faculty members, students, staff and other stakeholders. It includes a complete schedule of commencement of classes, internal evaluation schedule based on university guidelines, co-curricular activities, tentative university examination schedule, etc.

The Academic Calendar is a source of information and planner for the students, faculty members, support staff, administration and management. The college prepares Academic Calendar by considering the prescribed guidelines.

Academic Calendar is a strong foundation of academic activities and propagates to the vision and mission of the college. Preparation of Academic Calendar begins before the commencement of academic session. It is placed to the Governing Body through IQAC Cell for final approval. The Academic Calendar is displayed on college notice board and website. Effectiveness of the entire process is maintained by the Office of the Principal with the objective of incorporating inquisitiveness and scientific temper among the students through diverse activities. The Academic Calendar contains information regarding the following:

- **Working Days:** The Academic Calendar indicates the annual working days, examination and

evaluation as per University of Lucknow and various internal committee's guideline. Around 240 working days are kept in the academic year for teaching and allied activities.

- **Curricular Activities:** It covers the entire teaching and learning process with the teaching plan and transacting the prescribed curriculum effectively.
- **Co-curricular Activities:** Field studies, seminar, conference, cultural events, etc are conducted by the respective faculties which are included in the calendar.
- **Extracurricular Activities:** The Academic Calendar also includes the activities outside the formal classroom. Observation days and celebration commemorate eminent personalities and various social awareness events are also included with varied experiences.
- **Internal Examinations-** The dates of Sessional Exams are mentioned in the academic calendar. Detailed Examination schedule is announced in advance, by Examination Cell. In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the sessional examinations.
- **University Exams-** The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards.
- **Amendments-** In case of unseen conditions, implementation of academic calendar is modified and revised as per the instructions of Principal/Dean and with the help of concerned committees of the college only.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Link for Additional information | [View Document](#) |

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**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** C. Any 2 of the above

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View Document](#) |
| Any additional information | [View Document](#) |

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 06

| File Description | Document |
| --- | --- |
| Minutes of relevant Academic Council/ BOS meetings | [View Document] |
| Institutional data in prescribed format | [View Document] |
| Any additional information | [View Document] |

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 38

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 0 | 13 | 12 | 7 | 6 |

| File Description | Document |
| --- | --- |
| Institutional data in prescribed format | [View Document] |
| Brochure or any other document relating to Add on /Certificate programs | [View Document] |
| Any additional information | [View Document] |

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**

**Response:** 12.6

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 313 | 146 | 90 | 81 |

| File Description | Document |
|------------------|----------|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View Document](#) |
| Any additional information | [View Document](#) |

## 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum**

**Response:**

**LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES**

The Lucknow Public College of Professional Studies runs the programmes of BCA, BBA, B.Com, B.Com (Hons.), B.Sc. (Maths), BAJMC. Curriculum of these programmes is designed by University of Lucknow, which contains various courses covering topics/chapters covering cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

1. **Gender Sensitivity**

Gender sensitivity & gender sensitization is practiced through a combination of theory and practice. Gender related course titled 'Mass-Media & Contemporary Social Issues' is taught to the final year students of BAJMC.

The college is very keen regarding safety and security of the girl students and women faculties. The following practices are done in this regard:

**a. Proctorial Board** for continuous monitoring the security and discipline on the campus.

**b. Internal Complaints Committee** to take necessary action on sensitive issues of the girls students which ensure their vibrant presence.

**c. Crèche Facility** for kids of staff members to take care of the young children of the college employees.

**d. Sanitary Napkin Vending Machine** is installed at every female washroom of LPCPS.

**e. Night Vision CCTV Cameras** are also installed in the common areas of the campus for safety of the students.

The confidence building is done by organizing workshops, lectures, conferences and seminars by eminent personalities to create legal awareness, health & hygiene among the students.

**2. Human Values & Professional Ethics**

The courses, such as, Essentials of Professional Communications, Indian Value System, Business Environment, Human Resource Management, Governance & Business Ethics, Language & Cultural Studies are basic part of curriculum of various programmes. These subjects inculcate values and develop ethical competence among the students.

**3. Environment Studies**

The course 'Fundamentals of Environment Science' and 'Environmental Studies' related to ecosystem, its balance and sustainability is an integral part of the curriculum of BCA & BBA. University prescribed these courses for creating awareness and developing importance of environment among students.

Awareness about cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics is necessary for the protection of the environment and survival of human life.

| File Description | Document |
|---|---|
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | [View Document](#) |
| Any additional information | [View Document](#) |

**1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

**Response:** 1.03

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 3 | 2 | 2 | 2 | 2 |

| File Description | Document |
|---|---|
| Programme / Curriculum/ Syllabus of the courses | View Document |
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**

**Response:** 10.58

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 156

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

## 1.4 Feedback System

**1.4.1** *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Any additional information (Upload) | View Document |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View Document |
| URL for stakeholder feedback report | View Document |

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

    **1.Feedback collected, analysed and action taken and feedback available on website**
    **2.Feedback collected, analysed and action has been taken**
    **3.Feedback collected and analysed**
    **4.Feedback collected**
    **5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| URL for feedback report | [View Document](#) |

# Criterion 2 - Teaching-learning and Evaluation

## 2.1 Student Enrollment and Profile

**2.1.1 Average Enrolment percentage (Average of last five years)**

**Response:** 77.95

2.1.1.1 **Number of students admitted year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 544 | 513 | 488 | 397 | 302 |

2.1.1.2 **Number of sanctioned seats year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 680 | 680 | 600 | 540 | 380 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

**2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

**Response:** 48.84

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 149 | 185 | 156 | 123 | 92 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

**Response:**

**2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

Every year various students from different socio economic backgrounds join the college. Receptivity of the students differ from individual to individual and same results are not achieved despite same teaching methods. For the same, various techniques are applied to pitch the students at the right point so that best outcomes can be achieved. The college adopts a mechanism to assess the learning level of the students and helps them in enriching their knowledge and skills      through power packed activities.

**ASSESSMENT OF STUDENTS**

To ensure 100% learning, new entrants are assessed in their first semester through a stream wise online test, which is conducted on basic knowledge of subjects. On the basis of the test result, students are categorised at three levels viz. – Slow learners, Mediocre learners and Advanced learners.

Mentor Mentee program also helps in individual student SWOT analysis through which issues at personal level can be addressed.

A stream wise Bridge course is provided in subjects- (like Accounts, Economics, Maths, Physics, Chemistry, English, Computer fundamentals, Professional communication skills and others) to the slow learners for the required duration so that the gap between the desired levels of understanding of the subject and actual level of desired understanding of the student can be covered.

**SLOW LEARNERS**

Slow learners are identified on the basis of following parameters-

1. Results of Online test
2. Inability to Respond in Class
3. Introvert attitude to participate in Class Activities
4. Poor communication skills

**ACTIVITIES PROVIDED TO SLOW LEARNERS**

Bridge course classes, Remedial classes, Class Test for Improving Performance and Learning, Revision of critical topics, Writing Skills are explained, Study Materials like PPT, PDF, Question Bank, Reference Books etc are  provided, Special attention is provided by the faculty to slow learners, Academic Counselling, Bilingual explanations and discussions are imparted.

**MEDIOCRE AND ADVANCED LEARNERS**

They are identified on the basis of following parameters-

1. Results of Online test
2. High responsiveness in class
3. Active participation in class activities
4. Taking Initiatives in various activities
5. Good communication skills

**ACTIVITIES PROVIDED TO MEDIOCRE AND ADVANCED LEARNERS**

1. Preparation of Competitive Exams through Experts
2. Promote advanced learners to enroll in professional courses like CA,CS , ICWA, CAT, CMA, JAM etc https://esarthi.lpcpsportal.com/uploads/naacHeading3Documents/Average_percentage_of _students_qualifying_in_statenational_international_level_examinations_during_the_last_five_yea rs.pdf
3.  Animation Classes
4. Opt for various certification courses in Artificial intelligence, Cyber security, Income tax return filing and assessment, Introduction to GST, Introduction of Stock Market, NISM, Programming in Python, Short term course for effective communication skill, Tally accounting, Theory of basic photography and videography, Spoken tutorials project by IIT Bombay.
5. Internship and Placement Programmes
6. Highly Performing Students are selected as the council members of college  and are known as LTF (LPCPS Task Force)

**The objective of the programme is to ensure optimum learning for students through various modes of teaching and activities in order to bridge the gap between the desired learning levels and actual learning abilities of the students.**

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for additional Information | [View Document](#) |

**2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**

**Response:** 48:1

| File Description | Document |
|---|---|
| Any additional information | [View Document](#) |

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

In LPCPS, faculty members are well acquainted with use of ICT during class room teaching and lectures given through power point presentation with the help of projectors by most of the faculty members, E-contents are also provided to students. Guest lectures and motivational talks by eminent persons are imparted to develop the core knowledge in the subject.

The college ensures the use of student centric methodology such as Experiential, Participative Learning and Problem Solving methodologies in teaching-learning process.

The following activities are conducted by college to make teaching learning process more students centric.

**TRADITIONAL METHODS:** LECTURE METHOD is conventional method which is commonly adopted by all the teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.

**EXPERIENTIAL LEARNING:** The faculty members foster learning environment by engaging in rich experiential content of teaching through: Teaching through demonstration, PPTs, Experimental/Laboratory method (BCA & BSc M), Periodical industrial visits, Organizing exhibitions, Summer Internship Project, Simulations (BA-JMC)

**PARTICIPATIVE LEARNING:** College uses Participative Learning to encourage students to actively involve them in learning process:- Group Discussions, Small Group Exercises, Assignments, Debate, Quiz, Role Play, Video Conference, Projects, Q/A Sessions, News Analysis, Report Writing, Editing etc. (by BJMC Students.

**Interactive method:** The faculty members make learning interactive with students by motivating student participation in:- Guest Lectures, Group discussion, Role-play, Subject quiz, News analysis, Discussion, Questions and Answers on current affairs.

**Group Learning Method:** Group Learning allows the slow learners to develop problem solving, interpersonal, presentational and communication skills to confirm quality in learning with Peer Group. Under group learning, heterogeneous group of students comprising Fast, Average and Slow learners are divided into groups of 5 to 10 members. The following activities are conducted:- Group Discussion, Management Games, Group Projects or Assignments

**PROBLEM SOLVING METHODOLOGIES:** To improve critical thinking, creativity and problem solving skills among student, the CASE STUDY method is used, where students gain skills in critical thinking, communication, and group dynamics.

The students participate in various co-curricular activities which support teaching learning process like; Industrial Visits, Educational Tours, Workshops, NSS camps etc.

**LEARNING THROUGH EXTRA CURRICULAR ACTIVITIES:** The Students participate in various extra – curricular activities organized by the college like Cultural and Sports Activities, Fresher's & Farewell Party for students etc. The students are encouraged to participate in Inter- Collegiate Cultural & Sports Competitions.

**LEARNING THROUGH EXTENSION ACTIVITIES:** The students participate in extension activities like Blood Donation, Voters Awareness Programmes etc. It helps Student to be a responsible citizen.

| File Description | Document |
|---|---|
| Upload any additional information | View Document |
| Link for additional information | View Document |

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

**Response:**

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process**

The college management plays a pivotal role in the quality assurance in the teaching-learning process and motivates teachers to adopt new tools and technology as a teaching aid in this modern era. The management enhances the facilities for the teachers and the students so that teachers may use ICT methods and tools for innovative teaching learning process to make it more effective and tech- savvy.

The academic council helps in framing an action plan for the academic year by interacting with IQAC and faculty members.

The Director, Dean Academics and Heads of various departments interact with the class teachers for conducting scheduled classes, committee meetings and implementation of the follow-up steps envisaged to improve the teaching-learning process. ERP portal has also been introduced. Other than traditional method, E-Sarthi is being used by the teachers for taking exams of students. Teachers take online classes through MS TEAMS Software, ZOOM & GOOGLE MEET app, GOOGLE CLASS ROOMS as per the requirement. MCQs are designed by the teachers of their respective subjects and are uploaded on the ERP portal. PowerPoint presentations and pdf notes are also used by the teachers to teach the students. Online quizzes with the help of Google form is held for the students to make them practice regarding online testing platform.

Teaching through online mode and using various modes of ICT used by the teachers gets an overall feedback from the departments on the performance of the students in the internal tests and coordinates the arrangement of remedial classes outside the regular teaching hours whenever necessary.

Management helps the HODs in organizing Faculty Development Programme (FDP) for the faculty to help them learn the current trends in their specializations and facilitate them to handle the concerned subjects with better usage of ICT. Various workshops and seminars are also organized for the students to get acquainted with new ICT tools and methods.

Management also initiates workshops for the teachers in order to enhance their practical skills that will help them in doing their job more efficiently and in turn helping students for their better future.

Based on the feedback, improvements are done to enhance the teaching ability among the teachers and also

to bring transparency / objectivity /accountability in the teaching learning process.

Teachers are made aware from time to time about new technical teaching apps and hands on practice is done by the teachers so that they can successfully run the classes and face no technical issues during the classes.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document]() |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process. | [View Document]() |

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic  year )**

**Response:** 48:1

2.3.3.1 **Number of mentors** ?????????????? ???????

Response: 31

| File Description | Document |
|---|---|
| Upload year wise, number of students enrolled and full time teachers on roll. | [View Document]() |
| Mentor/mentee ratio | [View Document]() |
| Circulars pertaining to assigning mentors to mentees | [View Document]() |

## 2.4 Teacher Profile and Quality

**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

**Response:** 87.59

| File Description | Document |
|---|---|
| List of the faculty members authenticated by the Head of HEI | [View Document]() |
| Institutional data in prescribed format | [View Document]() |
| Any additional information | [View Document]() |

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 28.57

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 13 | 11 | 9 | 7 | 6 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 4.52

2.4.3.1 **Total experience of full-time teachers**

Response: 140

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode:**

LPCPS being an affiliated college of University of Lucknow, the previous five years have seen various changes in the pattern and marking scheme of internal evaluation for various academic programmes. The college ensures that the faculty and the students understand the mechanism of internal assessment process. The college maintains utmost transparency in the examination and subsequent evaluation process. All students are well informed about the transparency in Internal assessment.

**Continuous Internal Asssessment (CIA)**

*In **BBA, BCA, B.Com (Hons.) and BA-JMC professional courses the weightage of internal marks are of 30% whereas in B.Com and B.Sc the internal marks are of 20%.***

The syllabus of each subject in every semester is divided into 4 units. After the completion of two units, internal assessment is carried out. Submission of an assignment is followed by a viva-voce to evaluate authencity of the work done by the students.

**From the year 2015 to 2018, the two programmes B.Com and B.Sc (Maths)** were annual course as per the curriculum of University. **No weightage was allotted to internal examination till 2018, it was 100% weightage to external examinations. From 2019, these two programmes were converted into semester wise programme** as per the curriculum of University so the total weightage of internal assessment is 20% given and external assessment is of 80% of the total weightage.

**B.Com (Hons.), BA-JMC, BCA and BBA** being professional programmes are offered by the College. From year 2015, 70% of the total weightage was allocated to end semester external assessment while the remaining 30% of the total weightage was allotted to internal assessment. In BA-JMC from july 2021 the internal assessment weightage is 25% and external assessment weightage is 75%. Before july 2021 there was no weightage for internal assessment.

**Continuous Internal Assessment**

- It is conducted through internal examinations which include

*Sessionals (Tests & Cases)=15 marks*

*assignments/presentation= 10 marks*

*class participation/attendance= 5 marks*

- The summative evaluation process: 30 marks-Internals and 70- Externals depends on the programme policy as per university guidelines.
- *The theory paper marks in Internal Exams having weightage of 70 marks are converted into the ratio of 15 marks.*
- *Those students who miss the Sessionals or assignments due to ill health or participation in extra-curricular activities of the college were given an opportunity to submit the assignment on an alternate date.*

**During the COVID-19 period**, the mode has been shifted from offline to online for continuous internal evaluation. The students were provided with the details of **E-Sarthi (College ERP)**. The link is as follows:

www.e-sarthi.lpcps.org.in/login.aspx

**Internal Examinations- Codes of Conduct**

- DO NOT carry any unfair means with you such as books, note-books etc., mobile phones, smart phones or any digital equipments.
- Bring your college Identity Card and Admit Card with you.
- *For any internal examination grievance, feel free to contact the Controller of Examinations, Prof. L.S. Awasthi by writing an application or by sending your internal examination related grievance on the email*

| File Description | Document |
|---|---|
| Any additional information | View Document |
| Link for additional information | View Document |

**2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

**Response:**

**2.5.2 Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient.**

The College maintains complete transparency in evaluation of the examination process. The college conducts internal examination well within the time frame of the college calendar. Proper conduct of Internal examination is ensured by the Principal, Controller of Examination and all the members of Examination Committee.

After the internal examination, the answer sheets are evaluated by the concerned course teacher. The respective subject teacher will hand over the answer sheets to the students for review and will discuss the answer with the students.

**Grievance related to Internal Examination:**

In case of any grievance, the student is advised to seek the Controller of Examinations by writing an application or by sending his/her grievance on the email id: infolpcps@gmail.com or

internalexams.lpcps@gmail.com.

The Controller of Examination discusses it with the Principal and all Examination Committee members. The maximum time to resolve any grievance related to internal examination is 3 days from the date of grievance. The student is informed about the redressal of his/her grievance within the stipulated 3 days' time.

**Internal Examination Grievance Redressal Procedure:**

For any internal examination related grievance, the college facilitate student to bring his/her grievance directly to Controller of Examination by writing an application mentioning his/her grievance or by sending his/her grievance on the email id: infolpcps@gmail.com or internalexams.lpcps@gmail.com.

The Controller of Examination in consultation with the Principal resolves the grievance and makes the necessary remark on the application which then comes back to the examination department.

The maximum time to resolve any internal examination grievance is 3 days.

After taking necessary steps, student is informed about the redressal of his/her grievance.

Thus the mechanism to deal with internal examinations related grievances is transparent, time-bound and efficient.

**Internal Examinations- Codes of Conduct**

Make sure that you are not carrying any unfair means with you such as books, note books, any paper etc.

DO NOT communicate with anyone during the internal examination hours.

DO NOT disobey the Invigilators.

DO NOT carry mobile phones, smart phones or any digital equipments with you.

Bring your college Identity Card and Admit Card with you.

For any internal examination grievance, feel free to contact the Controller of Examinations, Dr. L.S. Awasthi by writing an application or by sending your internal examination related grievance on the email infolpcps@gmail.com

**Grievance related to External University Examinations:**

In case of external end semester examination, students are given sufficient scope for the redressal of their grievances raised on evaluation of different papers. The students have two options either to file RTI or fill the scrutiny form. The students can download the scrutiny form through the University of Lucknow's website and after completing the form it is submitted in the Examination department, University Of Lucknow. Link for the form is given below.

**www.lkouniv.ac.in/en/page/download-forms**

| File Description | Document |
|---|---|
| Any additional information | [View Document](#) |
| Link for additional information | [View Document](#) |

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.**

**Response:**

This is a strict compliance with the output of outcome based educations, the programme outcomes, programme specific outcomes and course outcomes are formed by the college offering the program . After the completion of consensus, these are widely propagated through different ways like display, communication by faculty, through ERP and website, Laboratories etc.

Some other methods also employed by the college to aware the students about Programme outcome, Programme specific outcome and course outcome like student faculty meeting, meeting of HOD's with faculty, student induction programs, professional body meeting and library.

College also has few more methods for awareness of these outcomes like mentor-mentee concept, class teachers and course coordinators.

Program Outcomes (Pos) are wide statements that describe the professional activities on which the programme and these are to be attained by the students by the time they complete the program. POs include many areas of inter-related knowledge, skills and personality character that are to be acquired by the students during their graduation.

Program specific outcomes (PSOs) are the precise skill requirements and happenings to be fulfilled by the students at micro level and by the end of the program. The head of department prepare the PSOs, usually two to four in number, in discussion with course coordinators.

Course outcomes (COs) are direct statements that explain the vital and lasting disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated. The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members teaching the same course.

| File Description | Document |
|---|---|
| Upload COs for all courses (examples from Glossary) | [View Document](#) |
| Upload any additional information | [View Document](#) |
| Paste link for Additional information | [View Document](#) |

**2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

**Response:**

Each course has a defined set of course outcomes and consequent evaluation criteria. The course outcomes are matched to the program outcomes which are being used to provide the quantitative depth that how well the program outcomes are achieved. The performance of the students in the examinations during the semester in each course is used to calculate the level of attainment of the POs and PSOs through the mapping of questions to COs and COs to POs and PSOs. CO-PO & PSO mapping for all the courses in the program.

Assessment methods include different methods. This method includes mainly two methods (Direct method and indirect method).

Direct Method: This method involve mid semester examinations, semester examinations, annual examinations, assignments, presentations and quiz.

Indirect method: This method has a wide range like feedback of students and alumni, internship of students, placement of students and students proceeding for higher studies.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for Additional information | [View Document](#) |

**2.6.3 Average pass percentage of Students during last five years**

**Response:** 96.35

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 416 | 306 | 242 | 167 | 109 |

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 434     | 312     | 254     | 177     | 111     |

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |
| Paste link for the annual report | [View Document](#) |

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:** 3.69

| File Description | Document |
|------------------|----------|
| Upload database of all currently enrolled students (Data Template) | [View Document](#) |
| Upload any additional information | [View Document](#) |

# Criterion 3 - Research, Innovations and Extension

## 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 14

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1 | 2 | 6 | 3 | 2 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |
| e-copies of the grant award letters for sponsored research projects / endowments | [View Document](#) |
| Any additional information | [View Document](#) |

**3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

3.1.2.2 **Number of departments offering academic programes**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 5 | 5 | 5 | 5 | 5 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**

**Response:** 0

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

## 3.2 Research Publications and Awards

**3.2.1 Number of  papers published per teacher in the Journals notified on UGC website during the last five years**

**Response:** 1.41

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 11 | 12 | 9 | 5 | 9 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.61

**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 4 | 7 | 5 | 3 | 1 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

## 3.3 Extension Activities

**3.3.1 Extension activities are carried out in the neighborhood community,  sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

Lucknow Public College of Professional Studies involves young minds in various extension activities conducted by the college and other organizations from time to time. The college organizes and motivates students to participate in various extension activities with a dual objective of not only sensitizing students about various social issues but also contributing to the community and strengthening community participation. The NSS units take part in various initiatives like environmental awareness, blood donation camps, cleanliness drives, Nukkad- Natak, cloth donation drives, old age home visits, etc.

**Arpan-** Every year the college conducts this campaign to save the poor from the cold in the winter season. Under this, the college collects clothes from the people and donates them to needy people. This tradition has been going on since 2016.

**Nukkad-Natak-** The drama club of the college takes the help of Nukkad-Natak to create awareness among the people. Under this programme, the college students visit major places in the city to make people aware of social problems like dowry, Major NGOs like "We Foundation" of the city also cooperates with the college in this from time to time.

**Blood donation camps**- To help the needy people, a blood donation camp is organized in the college, in which a large number of students and teachers help the people by donating blood.

**Tree Plantation**- The college celebrates its foundation day as Plantation Day. During this, a pledge is taken to make the environment green by planting saplings in and around the college.

**Old age home visit-** From the last year, a new tradition has been started with the aim of making the students aware of social responsibilities. Under this, college students go to the Old Age Home in the city to help the elderly there, as well as offer them some eatables and clothes.

**7-Day Village Camp-** A seven-day camp is organized by NSS Unit at Nandpur village in Lucknow city. In this camp, students stay in the village for seven days and organize many programmes for cleanliness, plantation, and awareness of social issues there.

**Impact-** The college is constantly striving in the process of making the students better citizens. These objectives cannot be fulfilled through education alone. For this, it is necessary that the students are familiar with the problems of every section of society. In this sequence, this activity being conducted by the college is making the students more sensitive towards society. The ever-increasing participation of students in such activities is a sign that the institution is succeeding in its endeavor. The interaction of students outside the college is playing an important role in developing the art of communication in them. Thus students are sensitized to social issues and their holistic development. Such practices make them responsible and sensitive citizens of the country.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**Response:** 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| e-copy of the award letters | [View Document](#) |

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**Response:** 10

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1 | 3 | 3 | 2 | 1 |

| File Description | Document |
|------------------|----------|
| Reports of the event organized | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**

**Response:** 7.96

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 15 | 133 | 125 | 115 | 15 |

| File Description | Document |
|------------------|----------|
| Report of the event | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

## 3.4 Collaboration

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**Response:** 10

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 2 | 2 | 2 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |
| e-copies of linkage related Document | [View Document](#) |
| Any additional information | [View Document](#) |

**3.4.2 Number of   functional MoUs with national and international institutions,  universities, industries, corporate houses etc. during the last five years**

**Response:** 18

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 3 | 5 | 3 | 3 | 4 |

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |
| e-Copies of the MoUs with institution./ industry/ corporate houses | [View Document](#) |

# Criterion 4 - Infrastructure and Learning Resources

## 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Lucknow Public College of Professional Studies is located in a well-connected reputed area of the city at the bank of Kathauta lake, providing a lush green vast playground for sports activities, swimming pool, well established and maintained infrastructure, state-of-the-art auditorium and a big conference room to cater the needs of seminars and conferences at national and international level, fully ventilated class rooms and equipped labs of physics, chemistry, computer and journalism- all facilitate teaching and learning.

The College is spread over 2.471 acres (10,000 square meter) of land. There are two academic blocks- 'Block A' and 'Block B' having 3697.47 sq.m. and 2839.51 sq.m. construction area respectively.

**Classrooms:** Pleasant Class Room is the place where students learn with zeal to achieve their goals. Classrooms are spacious, well ventilated and decorated with colours and curtains. The seating capacity of a class room is of 60 students, well-equipped with mounted LCD projectors, white screens and podium.

**Conference Room:** There is a well-equipped conference room with A/C and LCD, Internet facility and projector system. Conference room has sitting facility of more than 150 people.

**Computer Labs:** There are advanced & well-equipped three computer labs with latest configuration in the college. The labs are well supported with latest softwares version and strong anti-virus software support against invasion of viruses.

**Well Stocked Library:** LPCPS library is known as Swami Vivekanand Library. The library has a collection of Textbooks, Reference and Rare-books, Journals, magazines, e-journal and e-book. The library is using fully automating Integrated Library Management System-KOHA software. The circulation of books is based on Bar- Code. The library has a collection of 20,438 Books as a book bank facility for the students. The library has e-journal: J-Gate, IBI(Shoghsindhu), Taxman's etc. Library has also plagiarism software Turnitin.

**Laboratories**: LPCPS provides well- equipped laboratories for its students. Physics and chemistry labs have been built for a better experience and learning process of student.

**Media Lab-** We also have a BAJMC lab with separate audio, visual and editing rooms for the overall learning and development in media field.

**LPCPS Internet Radio-** LPCPS has a well-established radio room which is used for the oral and aural grooming of the students.

**Incubation Room:** LPCPS has a well-furnished and well-designed incubation room. All the group activities and discussions take place here.

**Counselling Room-** The College counselling sessions are being held time to time for students proper grooming and guidance. The specialists teachers listen to the students, talk with them, try to find a way together to solve their problems and give them some advice.

**Placement Cell-** The placement cell plays a crucial role in locating job opportunities for undergraduates passing out students from the college by keeping in touch with reputed firms and industrial establishments.

**E-SARTHI-** LPCPS has launched an E-platform where students will get incessant solutions to all their academic needs. E-Sarthi is a platform where students will get regular updates regarding their attendance, class schedules, online exams and can get access to a brainteaser of their syllabus.

| File Description | Document |
|---|---|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

The college focuses on overall development of the students through participation in co - curricular activities and extra-curricular activities. Outdoor and Indoor sports are encouraged amongst students to groom them with qualities like leadership, team spirit and competitiveness. Ever since the inception of the college, the objective has been to provide holistic experience to the students and hence has taken measures to develop necessary infrastructure to achieve it. The college playground which has been used by the college has an approximate area of 4400 sq. meter and on an average 100-150 students use it daily.

**Sports & Games:**

The college has assigned additional responsibility of sports to the in-charge for regular conduction of sports activities. The student's council (Sport's Club) also holds two dedicated positions as sports club head and in-charge to manage the sports events. The college has well equipped facilities for indoor sports like Table-Tennis, Carrom, Chess etc. Some of the outdoor sports activities carried out are Badminton, Basketball, Volleyball, Cricket, Football, Kabaddi, Athletic etc. Individual sports activities like wushu and swimming are encouraged.

**Auditorium: The College has a State-of-the-art auditorium, Shri Ramlal Memorial Auditorium with an area of 796 square meter; inaugurated by then Hon'ble' governor Shri Ram Naik on 04 May, 2015. This well-furnished fully equipped and air-conditioned auditorium has a seating capacity of 1500.**

**Gymnasium:** The college has an in-house open gym facility which the faculty and students can avail. The gymnasium has facilities like cycle, abdominal bench, Weights and Dumbbells. Regular Yoga sessions are also held in the college.

**Swimming Pool-** LPCPS has an indoor swimming pool which is 25m in length and 13m in breadth and 5.5m depth.

**Cultural:** Cultural activities are conducted on different occasions like first year induction, orientation day farewell, teacher's day, national festivals, annual festivals at the end of the academic year.

**Clubs-** A club is "a group of students organized with a similar interest for a social, literary, athletic, political, or other common purpose". Students have the opportunity to join any of these clubs in pursuit of their interest. There are following clubs functioning in the college:

1. **Anchor's Club**
2. **AI Club**
3. **The Communicators**
4. **Happening souls**
5. **E-Cell**
6. **Dance club**
7. **Music club**
8. **Drama club**
9. **Sports club**
10. **Kalakriti club**

**The College annual fest 'XENIUM'**

The College has also organised its mega annual cultural-sports fest XENIUM. It was a one-week long event, having a good number of gathering over there. The College has also successfully conducted international edition of annual fest XENIUM INTERNATIONAL in 2019-20, where participants of 23 countries who are studying different colleges in India were invited over here.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for additional information | [View Document](#) |

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

**Response:** 100

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 32

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |
| Paste link for additional information | [View Document](#) |

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 11.56

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 19.6 | 53.4 | 40.6 | 44.0 | 48.1 |

| File Description | Document |
|---|---|
| Upload audited utilization statements | [View Document](#) |
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

**Response:**

**Lucknow Public college of professional studies**

**Swami Vivekananda Library**

**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

The **Swami Vivekananda Library** is located in the basement of A block building. The library area is **2407.89 Sqf (223.70 Sqm)**. This library has a seating capacity of approximately 100 students. There are **20438 bar-coded books (maximum),** 14 computers with Wi-Fi facilities using and one projector with screen in this library. This **library is automated using Integrated Library Management System (ILMS). KOHA, based on cloud service** which gives a user-friendly interface for searching resources in

the library, along with its positions and availability status. The library has **Web – OPAC** for providing remote access to its students, faculties and other staff members.

| Name of the ILMS Software | KOHA |
|---|---|
| Nature of automation | Partially |
| Version | 19.11.03.000 |
| Year of automation | 2020 |

**KOHA** is Multilingual, Multiuser and multitasking software, which not only helps to effectively manage a library but also helps in reducing the overhead cost.

**Swami Vivekananda Library** is used for following purposes:-

1) **Patron Section- To create new patron –** Patron permissions are used to allow staff member's access to the staff client.

2) **Cataloging Section (Add MARC record**) - Information about books

3) **Circulation Section – Counter Services** – It is a service point meant for issue and return of books.

4) **Transaction Report Section- Issue & Return-** Course wise transaction of issued & returned books with specific date.

5) **KOHA OPAC facilities (Tag cloud services)-**OPAC Id has been given to all students, faculties & staff members.

| S.NO. | KOHA DESCRIPTION | |
|---|---|---|
| 1- | Students Teachers &Staff Membership Entries | |
| 2- | Books Entries | |
| 3- | Books Issue & Return | |
| 4- | OPAC | |
| 5- | View the Reports | |

Thus the version (19.11.03.000) of KOHA software in the library was partially automated by the Web-OPAC in 2020-21, which turned into fully automated in 2021-22. This has been taken to make the entire library operation smart, digital and computerized.

**Nature of Automation: Fully Automated:-**

**Version: 19.11**

| Academic Year | Name of ILMS | Nature of automation (Fully/Partially) | Version | |
|---|---|---|---|---|
| July-2020-June-2021 | KOHA | Partially | 19.11.03.000 | |
| July-2021-June-2022 | KOHA | Fully | 19.11.03.000 | |

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for Additional Information | [View Document](#) |

**4.2.2 The institution has subscription for the following  e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

**Response:** A. Any 4 or more of the above

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response:** 30.86

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 97.5 | 12.0 | 13.8 | 16.6 | 14.4 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format(Data template) | [View Document](#) |
| Audited statements of accounts | [View Document](#) |
| Any additional information | [View Document](#) |

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access)  during the latest completed academic year**

**Response:** 0.6

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 9

| File Description | Document |
|------------------|----------|
| Details of library usage by teachers and students | [View Document](#) |
| Any additional information | [View Document](#) |

## 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**



**Institution frequently updates its IT facilities including Wi-Fi**

The college has always given priority for up-gradation of IT facilities. The college provides continuous and regular Internet access throughout the campus. The campus is Wi-Fi enabled. The college regularly updates the internet connection every year and as of now we have 5 multiple connections of Internet.Computersare

installed at different places within the College campus (like a computer lab, incubation cell, accounts office, administration office, principal office, library, examination cell, faculty rooms, hostel etc.).

- Wi-Fi facility is available throughout the campus area.
- We have a leased line connection of 35 mbps in our college.
- We have multiple connections of Wi-Fi (5 connections) separately for students and teachers.
- LAN facility is available.
- Since the entire campus is Wi-Fi enabled; all the computers including desktops as well as laptops can access internet facility.
- There are three computer labs in our college.
- The college is also in the process of automating all its manual work via ERP System.
- We have online admission module in our college.

The plans for infrastructural development and up-gradation are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching – learning. The strategiesadopted for ensuring adequate infrastructure are as follows:

- At the beginning of the academic year, the college administration works for the up-gradation of existing infrastructure after assessment based on the suggestions from Heads of the departments, IT initiative and Website Committee report and lab technicians after reviewing course requirements, computer – student ratio, budget constraints , and also students grievances.
- Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab in charges.
- In the era of communication and information the college has always been reviewing the current needs and accordingly the internetbandwidth is upgraded from time to time.
- The college provides its students well-furnished computer labs, with **172** computers exclusively for students to serve the day-to-day computing needs of students. The details of the computers are attached here.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**4.3.2 Student - Computer ratio (Data for the latest completed academic year)**

**Response:** 9:1

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Student – computer ratio | [View Document](#) |

**4.3.3 Bandwidth of internet connection in the Institution**

**Response:** C. 10 MBPS – 30 MBPS

| File Description | Document |
|---|---|
| Details of available bandwidth of internet connection in the Institution | [View Document](#) |

## 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 11.07

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 25.3 | 10.0 | 45.9 | 48.6 | 51.1 |

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |
| Audited statements of accounts | [View Document](#) |

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

**4.4.2.There are established systems and procedures for maintaining and utilizing physical, academic and Support facilities - laboratory, library, sports complex, computers, classrooms etc. (10)**

The college has Maintenance Committee, Library Committee Hostel Committee and mess Committee that oversees the maintenance of buildings, classrooms, library, Sport complex, computer, Classrooms and laboratories. The Maintenance committee is headed by the coordinator who in turn monitors the work of the Branch Supervisor at the next level. The Branch Supervisor is accountable for efficient working the workforce, maintaining duty files containing details about their individual floor - wise responsibilities, timings, leave etc. The Coordinator conducts periodic checks to ensure the efficiency / working condition of the infrastructure.

**MAINTENANCE PROCESS**

- The College has a number of policies procedures and practices to govern its operation. The policies are meant for day –to-day dealing. They provide guidance to members in a number of academic areas.

- The maintenance and cleaning of the classrooms and furniture are done with the efforts on the forth class staff and in major cases the college gives the maintenance contract to the experts.

- The college has adequate number of computers with internet connections. Utility software is distributed in all the locals like office, laboratories, library, departments etc. As per the rules and policies of the institution, The ICT smart classrooms and all those computer related facilities are maintained by the technically skilled person

- CCTV cameras are installed in the campus. The maintenance of generator is regularly done by AMC.

- Library maintenance is done by management by providing a provision of the budget. Library is maintained by KOHA software.

- The sports activities are monitored by faculties and students.

**Maintenance Issues**

**Civil Maintenance:** Includes all building blocks of academic and hostel, estate facilities such as water tank, Water purifier etc.

**Building Maintenance**

- LPCPS maintains a list of buildings to be maintained. The frequency of inspection is decided in consultation with Principal or any other Authority. Major Building maintenance is comprised of plumbing, painting, carpentry and minor constructions.

- The maintenance operation will include all components and systems in the areas Class rooms, seminar halls, carpet, floors, walls and ceilings, Doors exterior/interior, Window and Hardware, Restrooms/Plumbing fixtures (Commode, Lavatories, Urinals, restroom partition, mirrors, exhaust fans).

**Electrical Maintenance:**

Branch supervisor maintain a list of electrical devices that require regular maintenance. Any complaint on electrical repairs is recorded in the register maintained at the power house. The electrical repairs are rectified based on the complaints recorded in the register.

- A maintenance Includes all electrical facilities in academic blocks, hostels; Generator, Air conditioners, etc,

- The maintenance operation will include all components and systems in Electrical are switches,

outlets, GFI outlets, Light fixtures, exit lights, emergency lights, lightning arresters, earth bits and electrical panel boxes.

- Schedule for electrical devices is prepared and maintained by the Electrician considering the nature of failures recorded in the past and/or manufactures recommendation. The maintenance carried out is also recorded.

**Fire Extinguishers & First Aid Equipments**

- Fire Extinguishers are provided in different locations of the building for Safety purpose. Branch Supervisor maintains the locations and types.

- First Aid Equipment is provided in the sick room.

- Supervisor maintains a list of Fire Extinguishers along with the type and location. Frequency, due date and completion of refilling are recorded in the same.

**Hostel / Mess Equipment:**

- Cots, Fans, Tube lights, TV, cooking vessels, cooking stove, etc., are maintained by Warden / Mess I/C. Monitored periodically by hostel warden through feedback and periodical verification.

**House Keeping:**

All class rooms, laboratories, staff room, department office, Seminar halls, Auditorium, student's rest rooms and toilets, Hostel rooms, Mess, Kitchen are cleaned daily. Housekeeping record is maintained by branch supervisor.

**IT facilities:** All departments in the college are having PCs, essential software and peripherals .The computer lab I/C maintain the IT facilities in the college. In case of major issues of maintenance vendors are hired for maintenance of IT facilities.

**·Laboratory Equipment**

Laboratory Technicians / Laboratory in charge in consultation with HODs and prepares a list of maintenance activities to be carried out. Based on this, the maintenance activities are carried out.

- Procurement of new facilities

- In addition, the complaints/suggestions on equipment and utility are recorded in the complaint register for Equipment and utilities. Based on this also, maintenance is taken up.

**Garden maintenance** In LPCPS, we are maintaining the garden through regular activities such as watering, thinning, weeding, fertilizing, mulching, composting, and monitoring for pests.

**Library Resources:**

- The matter related to library resources is to be discussed at the institutional level i.e. meeting of concerned committee members as well as staff meetings.

- Short listing/freezing of the requirements for the library resources i.e. Reference book, text book, e resource like e- book, journals, and subscription[ to online journals

- Catalogues of various publishers for the concerned requirements are to be obtained.

- Compare and prepare a consolidated statement for approval of top management.

- The proposal for the additional requirements of library resource is prepared and put academic council's approval

- Appropriate purchase order is raised

**Feedback**

A feedback is collected from the faculty members, students and staffs once in a semester while visiting the library. The Librarian reviews the feedback every semester and based on the feedback, Librarian takes steps to improve the library procedure in consultation with the Principal.

**Complaints / Suggestion Register**

Complaints / suggestion register is kept along with the gate register to record the complaints and suggestions. Coordinator reviews the register every semester and necessary corrective action is being taken in consultation with the Principal.

| File Description | Document |
|---|---|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

# Criterion 5 - Student Support and Progression

## 5.1 Student Support

**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

**Response:** 7.94

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 107     | 53      | 27      | 56      | 112     |

| File Description | Document |
|------------------|----------|
| upload self attested letter with the list of students sanctioned scholarship | [View Document](#) |
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

**5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

**Response:** 9.22

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 134     | 129     | 122     | 61      | 47      |

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |
| Link to Institutional website | [View Document](#) |

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 5.98

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 86 | 62 | 84 | 80 | 9 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View Document](#) |
| Details of student grievances including sexual harassment and ragging cases | [View Document](#) |

## 5.2 Student Progression

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 20.86

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 79 | 56 | 75 | 62 | 4 |

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**Response:** 95.85

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 416

| File Description | Document |
|---|---|
| Upload supporting data for student/alumni | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations**

**during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |

## 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 12

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 5 | 4 | 2 | 1 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| e-copies of award letters and certificates | [View Document](#) |

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council / students representation on various bodies as per established processes and norms)**

Lucknow Public College of Professional Studies has always been working upon nurturing and enrichment of its students. As a part of higher education system , persistent efforts are made from time to time for 360 degree development of students. For the same, The LTF (LPCPS Task Force) has been formed since 2016-17 which together with faculties work for the holistic development of students to make their dream come true. Starting from college discipline to conducting academic and non- academic activities, cultural events, placement drives and various other events.

**ADMINISTRATIVE REPRESENTATION**

The LTF heirarchy comprises of three main heads at the college level-

**The Discipline head (Third year)**

**The Management head (Third year)**

**The Academic head (Third year)**

Class representative male and female.

Five LTF heads are assigned from each class who report to the LTF Faculty head. .

**COMMITTEES**

 The committees have been formed to ensure proper co-ordination and supervision of college activities.

**Internal Complaints Committee** was formed in the year 2016 for handling internal complaints grievances through offline and online modes. The committee comprises of a Coordinator (Faculty),  Co-coordinator, Members and Student representative.

**Student's Grievances Redressal Committee** was formed in the year  2016 for handling student grievances through offline and online  modes. The committee  comprises of  Coordinator (Principal), Co-coordinator (Dean Academics), Members and Student representatives.

**Hostel and Mess Committee** was formed in the year 2016 to look to the matters concerning hostel rules and regulations and grievance redressal of students. The committee comprises of Co-ordinator (Faculty), Hostel Wardens (Boys and Girls), Co-coordinator, Incharge and Student representative.

**Co-curricular Committee** was formed in the year 2016 to discuss co-curricular activity agendas. The committee comprises of Chairperson, Faculty members and Student Representatives.

Active participation of all students in various cultural and academic activities is ensured so that students get quality education with a good learning experience. Students are an active part of decision making process in administrative matters of the college.

## CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

Co-curricular activities-

- Essay competition
- Conferences
- Seminars
- Convocation

Extra curricular activities-

- XeniuM
- Basketball tournament
- Rashtriya Job fair
- Workshops and other important activities.

## EVENTS

Orientation Day

Freshers Day

Farewell Day

Arpan (Clothes Donation camp)

Old Age Home Visit

Blood donation camp

Various awareness programmes like – Organ Donation programme, Hygiene and Waste management

Recreational activities are all managed and organised by the then existing LTF heads and their team drawn from faculty and student representatives.

## CULTURAL CLUBS

Clubs have been formed to provide a platform to the students where they can enhance their skills and showcase their talent.

The Drama Club

**The Art and Craft Club**

**The Music Club**

The Dance Club

The Anchor's Club

The Sports Club

The Communicators

**TECHNICAL CLUBS**

The Artificial Intelligence Club (AI club)

The Entrepreneurship Cell (E-cell)

The Happening Souls Club

The Happening Souls Media

The Happening Souls Publishing

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for additional information | [View Document](#) |

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 9

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 7 | 11 | 7 | 9 | 11 |

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |
| Report of the event | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**



### 5.4.1 ALUMNI ASSOCIATION

The alumni association of Lucknow public college of professional studies was formed on 13th August 2021 under the title **"Lucknow Public College of Professional Studies Alumni Association"** with the **Reg. No: LUC/05684/2021-22,** with the objective of maintaining healthy relationships between the alumni and all the members of the college. LPCPS and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students at the college. The Alumni Association registered office is on the college campus.

As of now, Alumni Association consists of 7 members i.e., President, Vice President, Secretary, Treasurer, and 3 ex-official members. LPCPS Alumni Association has two categories of membership: 1. Lifetime Member and 2. General Member. The registration fee for Lifetime Member is Rs. 1000/- and for General Member is Rs. 100/- but also Association is ready to accept the donation of larger sums and welcomes any contribution from those who are willing to offer.

**Alumni Association Contribution through various means at LPCPS**

1. **Alumni Interaction**: Alumni are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, and corporate working culture.

2. **Placement & Career Guidance Assistance**: Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They also share their experience with the students and motivate them for their career development in various domains.

3. **Entrepreneurship Awareness**: Some of our Alumni have established start-ups in different sectors, many of them are first generation entrepreneurs. They decided to become entrepreneurs during their academic span at LPCPS. Through the journey as an entrepreneur, they learnt various skills & knowledge. They enlighten the students with their success stories and challenges faced.

4. **Alumni Meet**: We at LPCPS have a tradition of inviting alumni for Annual Alumni Meet in the month of February. In this meet the alumni get chance to reconnect with the Alma mater and old friends. These inputs are helpful to academicians for molding the aspiring students. Alumni could generate a network of graduates who will, in turn, help to raise the profile of the College.

5. **Promoting College Events**: Alumni Associates will conduct various events at LPCPS. One of the mega events at XENIUM is a flagship event which is getting much more popular year after year. Alumni take active role in planning and organizing "XENIUM" as well as the branding of college.

LPCPS has also taken several steps to engage Alumni. Below is the list of events where LPCPS Alumni are engaged.

| S. No. | Name of the Event | Date | Time |
|---|---|---|---|
| 1 | **Alumni Meet - SANGAM** | **08/02/2020** | **11:30 AM** |
| 2. | **Donation Drive (ARPAN)** | **07/01/2019** | **10:30 AM** |
| 3. | **Alumni Meet-** | **18/02/2019** | **11:00 A.M** |
| 4. | **Cricket Match (Friendly Cricket Match)** | **15/09/2017** | **10:30 AM** |

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

# Criterion 6 - Governance, Leadership and Management

## 6.1 Institutional Vision and Leadership

**6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution**

**Response:**

The Lucknow Public College of Professional colleges and Studies is governed by Lucknow Public Educational Society, A Block, Rajaji Puram, Lucknow. The General Manager, the Governing Body, the Academic Council, Principal, Dean Academics, Controller of Examination, Heads of Departments, IQAC Coordinator and the external members are collectively engaged in setting quality benchmarks.

**Vision**

*Excellence for all, Excellence from all is the epitome of our academic eco-system. In a caring and positive environment, The College provides education to enrich its students to manifest their full potential, to achieve high standards of excellence in academic society, research and hands on projects as well as in supportive areas of physical, cultural and social development, inculcating civic and human values.*

**Mission**

*To nurture individual talent to optimize their full potential and to inculcate professional, social and cultural values through holistic approach by providing world class education.*

**Nature of Governance**

The College implements the recommendations of the University of Lucknow and UGC positively. Progressively introducing popular academic programmes, the college has ensured the use of modern technology to support the vision and mission statement of the institution. The year begins with an orientation programme for all students, when the vision and mission of the college are reinforced to all. This not only serves as a refresher to the objectives set for the college, but brings everybody onto the same pace, when it comes to driving the guiding force.

Organizational structure of the college helps in categorizing the various stages of authority and responsibility positions. It helps in operative communication along the hierarchy.

1. **Governing Body:** An apex body to approve new programmes, recruitment of teaching faculty, and annual budget before submitting the same to The General Manager and guide the college within the framework of self-financing college rules as per University of Lucknow.
2. **General Manager:** Signing Authority to approve new programmes, recruitment of teaching faculty, and annual budget on the recommendations of The Governing Body.
3. **Principal:** The Head of College responsible for the management of the College, shall be the executive officer of the College, and provide leadership for the College in a collegial manner, and shall work in collaboration with other Departments of College.
4. **Academic Council:** To consider matters of academic interest on its own initiatives or at the instance of academic council or those proposed by the Head of departments/ Faculties and to take

proper action thereon. To make regulations regarding the admission of students, curricular, Co-curricular, extra-curricular, extension activities, Introduction of new certification programs, free-ships, and other issues relating to academics.

5. **Various Committees:** The Principal of the college constitutes committees involving staff and students to decentralize administration. These committees assist in the smooth functioning of the college academic and administrative activities. This process of governance ensures participation of faculty and students in a day to day administration of both academics and related activities. It ensures transparency as well.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for additional information | [View Document](#) |

**6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**

**Response:**

Lucknow Public College of Professional Studies has a decentralized and participative management system for organization governance.

**Governing Body-** This is the final decision-making body of the college. Every decision taken by the GM is finally approved by the members of governing body through consensus.

**General Manager-** General Manager represents the "Lucknow Public educational Society". All the recommendations made by the Principal and other committees are implemented by GM.

**Principal-** The key person of the organization deals with the students, IQAC, COE, Library, Proctorial Board, TPC, and administration. The Principal consults with the Dean (academics) for all the academic matters.

**Dean:-** With the help of two coordinators the Dean manages the academic activities and conducts meetings with HODs for day-to-day college activities.

**Academic coordinators-** The college has two academic coordinators for all the teaching-related planning and day-to-day engagements of the academics.

**Five HODs-** The head of the department work with the faculty members for all the teaching-related assignments.

-Different clubs and LTF members work under the Student Council Faculty Head who informs the student-related issues. which brings to the notice of the principal through the above channel.

The above channel empowers all stakeholders (Students, Teachers, and Management) of the organization in a democratic and participative decision-making process for an effective outcome. Adequate power and autonomy are given to all authorities (Director, Principal, Dean, Heads, etc.) to perform their role. Participation of the faculties and students through the committees allows them to give suggestions and feedback to the authorities. The administrative officers and faculty members are involved in creating policies and procedures, deciding guidelines, rules & regulations pertaining to admission, examination, events, placement, discipline, grievance, counseling, training & development, library, etc. Students also plays important role in maintaining discipline and conducting cultural or academic events. Students from all courses are selected for the LTF team under various categories ( Academic, sports, discipline, drama, etc). Different clubs of the college perform under the guidance of club heads with the support of LTF members. Faculty members are given representation in various committees and clubs. All the committees and cells have operational autonomy. Alumni are also considered in the decision-making process through the Alumni association.

**Case study on decentralization and participative management:**

Annual event Xenium is organized by the LPCPS every year. In 2020, this was organized as Xenium International. Students from all over India and abroad participate in this mega event. These seven days events with hundred plus activities are only conducted by LPCPS faculty, staff, and students. Different clubs and committees of students play major roles in organizing the events. The hospitality of the guest students is managed by students as well as admin staff. The Proctorial board maintains the discipline during the whole event with the help of LTF discipline members.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for additional information | [View Document](#) |

## 6.2 Strategy Development and Deployment

**6.2.1 The institutional Strategic / Perspective plan is effectively deployed**

**Response:**

Lucknow Public College of Professional Studies (LPCPS) started its journey with two courses (BCA and BBA) in 2009. Under the strategic plan, LPCPS focused on increasing the number of new courses. Under this, B.Com and B.Com Honors courses were started in 2014, and BAJMC and B.Sc courses were started in 2016. As per the perspective plan, the college decided to launch certification courses. In 2016 college started six certificate programs including video & photography, tally, French, and IIT Bombay certification programs. similarly, in 2017, 2018, 2019, and 2020 many more programs were started. The aim of these programmes is to provide employable education to the LPCPS students.

**Year wise following courses were started.**

| CERTIFICATE PROGRAMME OFFERED IN 2016-17 |
|---|
| | | |

| | | |
|---|---|---|
| IIT Bombay Spoken Tutorials | | 2016-2017 |
| Cyber Security | | 2016-2017 |
| French | | 2016-2017 |
| Tally | | 2016-2017 |
| Personality Development | | 2016-2017 |
| Video & Photography | | 2016-2017 |
| **CERTIFICATE PROGRAMME OFFERED IN 2017-18** | | |
| Programming in Python | | 2017-2018 |
| Wu-Shu | | 2018-2019 |
| GST | | 2018-2020 |
| Income Tax & Assessment Filling | | 2018-2021 |
| ST course in Effective Communication | | 2018-2022 |
| Artificial Intelligence | | 2018-2023 |
| **CERTIFICATE PROGRAMME OFFERED IN 2019-20** | | |
| Yoga | | 2019-2020 |
| **CERTIFICATE PROGRAMME OFFERED IN 2020-21** | | |
| NISM | | 2020-2021 |

The above courses are running successfully. The employability ratio of the students increased due to these courses. These courses also enhance students' knowledge of their regular courses. Several other plans were effectively deployed in recent years like smart class, green energy campus, etc. As a process of digitalization, our library is fully automated using an integrated library management system (Koha). overall the college achieved the target as per the last five-year perspective plan in all areas.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

**Response:**



**6.2.2 Composition of Organogram**

## COMPOSITION OF GOVERNING BODY

- Chairperson-General Manager
- Management Representative- Director LPCPS
- University Representatives- 02
- Faculty Representatives-02

## GENERAL MANAGER

## PRINCIPAL

## CONTROLLER OF EXAMINATION

- Controller Examination-01
- Deputy Controller Examination-01

## PROCTORIAL BOARD

- Chief Proctor-01
- Proctor -09

## DEAN ACADEMICS

- Dean Academics-01

### Academic Coordinator

- Academic Coordinator-02

### Composition of Student Council Faculty Head

- Faculty Head-01

### Head Of Departments

- HOD Department of Computer Science-01
- HOD Department of Management-01
- HOD Department of Commerce-01
- HOD Department of Arts-01
- HOD Department of Science-01

### Faculty Members

- Department of Science-08
- Department of Computer Science-07
- Department of Commerce-15
- Department of Management-08
- Department of Arts-04

**Students Development Programmes-In-Charge**

- In-charge-01

**LIBRARY**

- Chief Librarian-01
- Assistant Librarian-01

**COMPOSITION OF ACADEMIC COUNCIL**

- Chairman-01
- Vice-Chairman-01
- Secretary-01
- Members-14

**Compositions of All Committee**

- **Student Grievance Redressal Committee**

Coordinator-01, Co-ordinator-01, Member-04, Student Representative-02

- **Internal Complaints Committee**

Coordinator-01, Co-cordinator-01, Member-02, Student Representative-01

- **Anti-Ragging Committee**

Chairman-01, Secretary-01, Members-04

- **Career Guidance and Placement Committee**

Chairperson-03

- **Proctorial Board**

Chief Proctor-01, Proctors-09

- **Research And Project Committee**

Coordinator-01, Co-cordinator-01, Member-02

- **Library Committee**

Coordinator-01, Co-cordinator-01, Member-05

- **Examination Committee**

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Controller of Examinations-01, Deputy Controller of Examinations-01, Members-09

- **Grievance Redressal Committee- Employee**

Chairman-01, Secretary-01, Members-02

- **Co-Curricular Management Committee**

Coordinator-01, Co-cordinator-01, Member-03

- **Hostel And Mess Committee**

Coordinator-01, Girls-Hostel Warden-01, Boys-Hostel Warden-01, Member-01, In-Charge-01, Student Representative-01

- **Admission Committee**

Chairperson-01, Vice-Chairperson-01, Coordinator-01, Members-06

- **Alumni Committee**

Coordinator-01, Co-cordinator-01, Member-06

- **IT Initiative and Website Committee**

Coordinator-01, Co-cordinator-01, Member-05

- **Maintenance Committee**

Coordinator-01, Co-Coordinator-01, Member-03, Branch Supervisor-01

- **Internal Feedback Committee**

Chairman-01, Vice-Chairman-01, Member-04

**COMPOSITION OF TRAINING AND PLACEMENT CELL**

- Head Training-01
- Head Counselling-01, Member-01

**COMPOSITION OF IQAC**

- Chairperson- Head of the Institution-01
- Senior Teacher-Director IQAC--01
- Director-LPCPS-Management Representative-01
- Nominee from Employers-01, Industries-01, Stakeholders-01
- Senior Adaministrative Officers-02
- Faculty Members-04

- Nominee each from Local Society, Students and Alumni-02

## COMPOSITION OF ALUMNI ASSOCIATION

- Coordinator-01, Co-cordinator-01, Member-06

## COMPOSITION OF HR DEPARTMENT

- HR Head-01
- HR Co-ordinator-01
- HR Executive-02

## COMPOSITION OF ADMINISTRATION

### Hostel Warden

- Warden (Girls Hostel)-01, Hostel Caretaker-01
- Warden (Boys Hostel)-01

### Office Representatives

- Representative Members-03

### Branch Supervisor

- Branch Supervisor-01

### Accounts Head

- Accounts Head-01, Junior Accountant-02

### Transport In-charge

- Transport In-charge-01

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Link to Organogram of the Institution webpage | [View Document](#) |

**6.2.3 Implementation of e-governance in areas of operation**

1. Administration
2. Finance and Accounts
3. Student Admission and Support

**4.Examination**

**Response:** E. None of the above

| File Description | Document |
|---|---|
| Institutional data in prescribed format(Data template) | [View Document](#) |

## 6.3 Faculty Empowerment Strategies

**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

**Response:**

**LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES**

LPCPS believes that the well being of teaching and non- teaching staff is important for effective functioning of the Institute so institution has effective welfare measures. The institution recognizes all its employees as the most valuable resource. It provides a healthy and supportive working environment which facilitates development and optimizes their full potential.

However, Employees are supposed to contribute and participate effectively to achieve College Mission and Vision.

Existing welfare measures for Teaching and Non-Teaching staff are listed below

**WELFARE MEASURES FOR TEACHING STAFF:**

1. Casual leaves are provided in an academic year as per the HR Policy.
2. Medical leaves are given as per the HR Policy.
3. 2 months of maternity leave is provided as per the HR Policy.
4. 1 month summer vacation is given to employees as per the HR Policy.
5. Encashment of leftover casual leaves as per the HR Policy
6. Employees Provident Fund as per the HR policy
7. First Aid and Sick Room Facility.
8. Annual and Special Increments are made as per policy.
9. Organizing a one day trip/picnic annually
10. Health awareness programmes like cancer awareness, yoga sessions, blood donation etc.
11. Canteen is available in the campus to provide food and snacks.
12. Teaching and non-teaching staff members are awarded every year for their excellent performance as Motivational award in the college on the occasion of Teacher's Day celebration.
13. Grievance Cell for staff.
14. Orientation day programme for teachers at the beginning of the academic session.
15. Workshops and seminars are organized for the development of faculty members.
16. Gathering and celebration for teachers and staff at the end of the academic session.
17. Crèche facility is provided to the Employees.
18. Fee Concession Policy for Wards of Employees as per the HR Policy.

**WELFARE MEASURES FOR NON-TEACHING STAFF**

1. Free uniforms are provided to supporting staff of the college.
2. To enhance the working excellence, training and personality development programmes are provided to non-teaching staff.
3. 'Karmchari Samman Samaroh' is celebrated on 2nd Oct every year to felicitate the supporting staff with special gifts and prizes.
4. Health card is provided to supporting staff to help them in this pandemic situation.
5. Employees Provident Fund scheme.
6. Employee's state insurance scheme.
7. Gift and Bonus distribution on festivals.
8. Casual leaves are provided in an academic year as per the policy to administrative staff.
9. Medical leaves are given as per the policy to administrative staff.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**Response:** 15.19

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 6 | 6 | 4 | 4 | 4 |

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|---|---|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format(Data template) | [View Document](#) |

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 19.99

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 4 | 19 | 6 | 5 | 1 |

| File Description | Document |
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| Upload any additional information | [View Document](#) |
| IQAC report summary | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**

**Response:**

**LUCKNOW PUBLIC COLLEGE OF PROFESSIONAL STUDIES**

**Institutions Performance Appraisal System for teaching and non-teaching staff**

**For Teaching Staff:**

The Success of any educational Institution depends on the quality of its staff both teaching and Non-teaching. Together they play a significant role and are the backbone of the institution.

The Performance appraisal is one of the performance management tools that are widely used to measure the productivity of academic employees in different contexts.

LPCPS strictly follows the UGC regulations on minimum qualifications for appointment of teachers and other Academic staff with all amendments made there in from time to time.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The Institution regularly assesses the performance of its staff by the following methods:

1. Performance appraisal by the Management.
2. Submission of self appraisal report by the faculty which is based on following criteria:
    - Teaching related activity.
    - Co-curricular activities.
    - Research Activities.

The faculty appraisal is undertaken with the following objectives:

1. To assist teachers in their professional development and career planning.
2. To assist teachers to reflect about their potential and to carry out their duties more effectively.
3. To provide judgement to support promotion, demotion, confirmation or termination.
4. To provide feedback to staff about their behaviour, attitude, skill or subject expertise.
5. To recognise the achievement of teachers and help them to identify ways of improving their knowledge, skill, attitude and ultimately performance.
6. To improve quality of education for students.

In short, it would be utilized as a tool to facilitate, growth, development and efficiency and effectiveness of the teaching- learning process in the institution.

**For Non Teaching Staff:**

**All Non- teaching staff is also assessed through annual confidential performance appraisal and verified by reviewing officer.**

**In that Appraisal various parameters are assessed under different categories i.e.**

- **Professional Competence**
- **Performance**
- **Attendance, Punctuality, Integrity and Behaviour; which is graded on a five-point scale.**

**The Performance Appraisal system has significantly helped in the evaluation of the performance of the employees, in motivating them, analyzing their strength and weaknesses and ensuring better performance.**

| File Description | Document |
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## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution conducts internal and external financial audits regularly**

**Response:**

Lucknow Public Educational Society is operational in the state of Uttar Pradesh & Delhi. The society has been set up to establish educational institutions to provide quality education and to work towards global development of the students.

**Internal Audit**

**Internal Audit is planned and performed by the Management of Lucknow Public College of Professional Studies**. The Financial Statements are prepared on the historical cost convention and the proper books of account are kept by the college. These statements are prepared in accordance with the Generally Accepted Accounting Principle (GAAP) and the applicable mandatory Accounting Standards. The preparation of financial statements requires adoption of estimates and assumptions that can affect the reported amount of revenue, expenditure, assets and liabilities as well as the disclosure of contingent liabilities. Difference between the actual results and estimates are recognized in the year in which they become known or materializes.

**External Audit**

**R. P. Verma & Co, Chartered Accountants**, have been our Statutory Auditors for the last 5 years. They are independent auditors appointed by the Society to conduct the audit of the financial statements of the Society. They have not pointed out any weakness in the internal control system. The reports of the statutory auditors are available for the last 5 years. They have stated in their report that proper books of accounts have been kept by the Society and expressed opinion that the financial statements give a true and fair view in conformity with the accounting principles on the Balance Sheet and Income & Expenditure Account. The qualified opinion is not related to the systems and procedures or the internal control systems.

| File Description | Document |
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**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**Response:** 5.1

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0.2 | 3.0 | 1.8 | 0.1 | 0 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format(Data template) | [View Document](#) |
| Any additional information | [View Document](#) |
| Annual statements of accounts | [View Document](#) |

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

Lucknow Public College of Professional Studies is committed towards the overall growth and development of the students and for ensuring these institutional strategies are decided to work upon them by making proper implementation on all the decisions on time with full efficiency and effectiveness. This helps in allocating the available funds as per the listing of priorities. These institutional strategies required to be checked periodically for efficient and effective mobilization, allocation & utilization of limited resources.

The college is affiliated with University of Lucknow since 2009, and there by mainly depends on the fees from students for generating the funds for the different kind of expenses of the college and the college builds a positive image in the society by which it is able to generate funds from sponsorships also.

Management of Finance and Investments:

- Management representatives monitor the expenses and collection of funds from the different sources like fees submission and collection of funds for different purpose.
- Accounts department is liable for collecting the invoices and bills from the College Supervisor and recording the daily transactions and maintaining books of accounts of the College.
- Head Office conducts internal verification of books of accounts of college and executes all the necessary work related to auditing and other statutory compliances.

*Strategies for mobilization of funds:*

The college is financially viable from the inception. This college has a method of managing and mobilizing its financial resources with ultimate transparency.

1. Different departments, committees and individual staff members has to submit the proposals for the events to the college principal which will monitor the need, sanction and execution of such proposals.

2. The college encourages each section of the institution to find sponsors towards meeting the expenses for organization of events and activities.

3. Active involvement of Alumni Association is ensured, while organizing any event, activity or outreach program.

4. The principal is expected to study and recommend various ways to channelize funds for the development of the institution.

6. The new construction and maintenance works are to be sanctioned only after conducting a feasibility study under the guidance of principal.

7. Disaster relief and social outreach programs are being planned by the college on humanitarian grounds.

8. For meritorious students free ships are provided by the college.

9. College also focus on the co-curricular activities for the students and distribute funds for the sports and cultural activities.

10. Tuition fee is used mainly for the college infrastructure as well as academic activities.

11. As finalized by the Management, the funds are used according to the needs in the different heads as mentioned below:

- Expenditure on maintenance of academic facilities.
- Expenditure on maintenance of physical facilities.
- Expenditure for infrastructure augmentation.
- Expenditure on cultural & social welfare.
- Expenditure on research and innovations.

| File Description | Document |
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| Upload any additional information | [View Document](#) |

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.**

**Response:**

1. **Mentor-Mentee Role**

a. Mentor- Mentee facility for newly appointed faculty.

b. Mentor- Mentee facility for Students.

**a. Mentor-Mentee facility for newly appointed faculty Objectives:**

- To make conversant the newly appointed faculty members with organizational environment.
- To make conversant the faculty on the policies and practices of the college.
- To make conversant the faculty with the students.
- To help faculty in preparation of lecture plan and completion of the syllabus.

**Functions:**

The mentee can take suggestions from the mentor in relation to make notes, conduction of classes, attendance records, topics related with syllabus and other required matters. This is the responsibility of the mentor to guide the mentee about college policies, cultures, rules and regulation. A report of discussions held with mentee to be submitted by mentor at the end of semester and mentee submits the feedbacks of such discussions. A minimum of two meetings are held in a semester.

**Outcome:**

This practice provides the mentee to make conversant with the organizational policy, customs and practices adopted by the college so that mentee can work adequately. Classroom training, lecture delivery and ICT methodologies are made aware as the mentor shares the same domain. This saves the adaptability time for mentee.

b. **Mentor–Mentee facility for students**

**Objective:**

It is the practice of the college to allot a faculty member as a mentor to the students. In the mentor- mentee process, the mentor looks after the allotted students in both personal and professional aspect. The mentor tries to understand the goals, interest and hobbies of the student and guide him how to achieve them.

**Functions:**

To provide efficient mentorship of each and every student of the college, total students of the college divided by number of facilities working in the college. So that mentor can provide proper counseling in relation to studies, career objectives and goals. The Mentor creates a bonding with the students and makes them feel comfortable in discussing and sharing their psycho-social and personal issues.

**Outcome:**

The process of Mentoring delivers guidance and counseling to the students in their overall development. It helps the students to recognize their strength and weaknesses and with the support of Mentorship to overcome their weaknesses and convert it into their strength.

**2. Organising regular seminar, conference and workshop for students and faculty to strengthen Research culture in the Institution**

IQAC encourages the faculty members and students to actively contribute in research activities in the college and outside the college. Faculty members are allowed to take OD facility to attend conferences, seminars, symposiums, FDPs, workshops and orientation programmes conducted by other institutions. It provides guidance and expertise to the faculty to publish research papers in UGC care listed, Scopus listed, WOS listed Journals.

College conducts workshops, seminars and talk shows for the students to guide them how to write research papers and present them in seminars/ conferences and publish them in reputed Journals/ Magazines. Faculty members are required to publish at least two research papers in UGC care/ Refereed Journals.

| File Description | Document |
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| Upload any additional information | [View Document](#) |

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities  ( For first cycle  - Incremental improvements made for the preceding five years with regard to quality  For  second and subsequent cycles  - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )**

**Response:**

**Preparation of Lesson Plan:**

The teaching-learning process is continuously reviewed by the Institution. The teaching plan for the semester is effectively implemented as per the guidelines of University of Lucknow. Faculty members are instructed to prepare their lesson plan in the beginning of the semester for their respective courses. The lesson plan includes topics, planned date, content analysis, expected learning outcome, instructional strategies/ resource usage and the evaluation technique. Lesson plans are strictly followed by the teachers and it is monitored by the concern HOD's and Dean Academics. The lecture delivery system is analyzed with the help of lesson plan. HOD's and Dean Academics take rounds and observe lectures delivered by the staff, and review the progress of the completion of the syllabus in the staff meeting periodically. Teachers are expected to conduct remedial classes for slow learners as well as grooming and preparatory classes for mediocre and advance learners. The Principal and Dean Academics review the implementation of the academic calendar. Any discrepancy in the implementation is taken very seriously. Through these measures the teaching learning process and general discipline have improved. Review of learning outcome is done by taking feedback from the students. Oral feedback is taken by the Dean Academics and the Principal, and written feedback is also in practice. According to the students feedback corrective measures are taken by the Dean Academics and Principal.

**Mapping the Students according to their performance:**

As per the recommendation of the IQAC the students are mapped in three categories Level 1(Advance Learner), Level 2 (Mediocre Learner), and Level 3 (Slow learner). In the beginning of each academic session a subject wise exam is conducted by the college for the 1st semester students to identify the levels of the students and a bridge course is provided by the subject experts to slow learner students so that they can able to understand the basic concepts. The mentors are appointed to monitor the students for improvement of their university results. The main objective of the mapping is to identify, counsel students who are slow learners in academics and have less attendance and also to encourage them to attend remedial classes. The following practices will be adopted as per the level of students.

**Level 1: (>/= 75%)**

The high performers are provided additional assignments, advanced level problems. Classes such as JAM, CAT by Catapult and other competitive classes.

**Level 2: (<75% but >50%)**

Mediocre students are those who manage to pass or clear their subjects. They will be counseled by the class mentors and motivated to practice more for improving their performance and are also provided grooming and preparation classes.

**Level 3: (**

**Slow learners are students who need special attention. They are provided *Bridge course* by subject experts during the 1st semester and Remedial classes at the end of the semester. A continuous evaluation of their performance is undertaken by the faculty members by conducting frequent written and oral test. According to the requirement of students one to one class is also provided during the semester.**

| File Description | Document |
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| Upload any additional information | [View Document](#) |

**6.5.3 Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Upload e-copies of the accreditations and certifications | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |
| Paste web link of Annual reports of Institution | [View Document](#) |

# Criterion 7 - Institutional Values and Best Practices

## 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

**7.1.1 MEASURES INITIATED BY THE INSTITUTION FOR THE PROMOTION OF GENDER EQUITY DURING THE LAST FIVE YEARS.**

Lucknow Public College of Professional Studies organizes various programmes for equipping and empowering women. The college regularly conducts awareness programmes to sensitize female students of their rights through sessions and seminars on women safety and women empowerment.

College also appoints female students in LTF and various clubs from diverse culture, religion,race etc that helps them to develop and enhance their leadership qualities. College takes utmost care about the safety and security of women students, and ensures measures for a safe working environment through the following ways:

**a. Safety and security:**

- The college has **Proctorial Committee** for continuous monitoring of the security in the campus. The complaints related to the violation of disciplines are reported to the proctorial committee and are resolved with the consent of the principal.
- **Night Vision CCTV camera** is also installed in the common area of the hostel and in every possible corner of the campus for safety of the students esp. females.

- The college has an **Internal Complaints Committee** to take necessary action on any sensitive issues related to students which helps to ensure their vibrant presence. Both formal and informal counseling is done by the Internal Complaint Committee of the college.
- The college has girls hostel for the accommodation of distant location students. Security in hostel is maintained by deployment of **female staff.**

**b. Counseling**: Faculty members motivate the students to improve their overall personality by participating in various activities organized by the college like debate, essay writing competition etc. The college has **mentor mentee scheme (2020 onwards)**, in which the mentor follows the development of the mentee by providing personal counseling at the different stages.

**c. Common Room facility (2016)** is provided to females for rest and recreational activities. Female students can relax, study and have informal discussions in free time. It has furniture to sit and is kept neat and clean for comfortable ambience.

**d. Day Care Center-**: College has a day care center (creche with microwave, induction, toys etc. facility for kids of staff members 2021), to take care of the young children of the college employees so that staff esp. females can perform their duties without any worry.

**Any other relevant information:**

**e. Sanitary Vending Machine (2018):** Sanitary Napkin Vending Machine is installed in every female washroom of LPCPS which is a self-service vending machine used for dispensing Sanitary Napkins against acceptance of Coins. These machines take care of their privacy, cleanliness, health and sanitation.

**f. Honour of Females** on International Women's Day allows to celebrate the achievements, to honour and recognize the hardworking and sincere women of the institution which motivates the other women to come forward.

**g.** The confidence building is done by organizing **workshops, lectures, conferences seminars and webinars** by eminent personalities to create legal awareness, health and hygiene among the students.

| File Description | Document |
|---|---|
| Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | [View Document](#) |
| Annual gender sensitization action plan | [View Document](#) |

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** B. 3 of the above

| File Description | Document |
|---|---|
| Geotagged Photographs | [View Document](#) |
| Any other relevant information | [View Document](#) |

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**

- **E-waste  management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

**GUIDELINES FOR SOLID WASTE MANAGEMENT**

1. The solid waste management will work at the root level. The Collection of dry and wet waste will be done. The Students will deposit in colored bins labeled as Dry (Green), Wet (Blue) and Hazardous waste (Red). Further segregation will be done by Supporting Staff.
2. Class rooms have separate bins to collect dry waste.
3. The waste that is generated by all sorts of routine activities carried out in the college that includes plastic, paper, glass, metal, food, etc. are segregated. Separating the waste will be the first crucial step in managing the college's garbage.

**GUIDELINES FOR LIQUID WASTE MANAGEMENT**

1. All waste water lines from toilets, bathrooms, kitchens, etc. must be connected to the septic tank.
2. The chemical wastes must be collected from laboratories and disposed properly.
3. The college will use waste plastic bottles, jars for making beautiful flower vases to create greenery in the campus.
4. The College Shall educate our staff and students about using other ways of waste disposal, such as recycling and reusing. We will also conduct workshops and seminars for the same on a regular basis.

**GUIDELINES FOR E- WASTE MANAGEMENT**

1. All the computer systems of LPCPS is further used by our sister concern branch.
2. Instead of Frequently buying new computers, the computers exceeding their lifetime will be upgraded to meet the current needs.
3. In a phased-out manner, batteries that don't need refilling of distilled water will be used.

**Responses:-**LPCPS practices best possible ways of managing the solid, liquid and E-waste by implementing various activities to manage waste from its initial stages to the final disposal. This process is completely eco-friendly and economical.

Key insights are as follows:

**Solid Waste Management:-**The waste is generated by all sorts of routine activities carried outin the college that includes plastic, paper, glass, metal, food, etc. Separating the waste is thefirst crucial step in managing the college's garbage. We have set up color coded bins fordifferent kinds of waste and making efforts to make sure that the right bins are being used. Weuse clearly labeled bins for dry and wet waste. Supporting staff collects, cleans, segregatesand compiles the waste in the dustbins provided on every floor. After that it is given to the authorized vendor for further processing.

The total solid waste collected in the campus is 200802 gram/day approx. on an average, fromall

the departments. Metal and wooden waste are stored and given to the scrap agent. Weadopt the policy of **"Reduce, Reuse and Recycle"**.

On **September 23rd, 2019 SMS Watergrace Mediwaste Management Pvt. Ltd.**organized a workshop on waste management for the students.

**Liquid waste management:-**All waste water lines from toilets, bathrooms, kitchens, etc. are connected to the septic tank. The chemical wastes are collected from laboratories and disposed properly.

**E-Waste Management:-**The E-Waste like keyboards, mouses, memory chips,motherboard, cartridges, etc. generated by electronic equipment such as TV. Phones, Printers,Fax and Photocopy Machines are recycled properly. The computer system which does not meet our needs , we give it to our primary school branch .

| File Description | Document |
|---|---|
| Geotagged photographs of the facilities | [View Document](#) |
| Any other relevant information | [View Document](#) |

**7.1.4 Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

**Response:** B. 3 of the above

| File Description | Document |
|---|---|
| Geotagged photographs / videos of the facilities | [View Document](#) |
| Any other relevant information | [View Document](#) |

**7.1.5 Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly  pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

**Response:** A. Any 4 or All of the above

| File Description | Document |
|---|---|
| Geotagged photos / videos of the facilities | [View Document](#) |
| Any other relevant documents | [View Document](#) |

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

**Response:** A. Any 4 or all of the above

| File Description | Document |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | [View Document](#) |
| Certification by the auditing agency | [View Document](#) |
| Certificates of the awards received | [View Document](#) |
| Any other relevant information | [View Document](#) |

**7.1.7 The Institution has disabled-friendly, barrier free environment**

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** A. Any 4 or all of the above

| File Description | Document |
|---|---|
| Policy documents and information brochures on the support to be provided | [View Document](#) |
| Geotagged photographs / videos of the facilities | [View Document](#) |
| Any other relevant information | [View Document](#) |

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Lucknow Public College of Professional Studies (LPCPS) offers a comprehensive environment for one and all with broad-mindedness towards cultural, socio-economic, linguistic, regional harmony and other diversities. Several cultural and sports activities are organized in the college to encourage harmony and comradeship towards each other. Dedicatory days like Women's day, Yoga day, Cancer day, Youth day, and many more along with many regional festivals are celebrated in the college. We also organize a college fest i.e. XeniuM.

The college has a code of conduct for students as well as a unique code of conduct for teachers and other staff members to follow irrespective of their cultural, regional, linguistic, social, sociological and other diversity.

As a part of Institutional / Social Responsibility for charitable perspective to develop the communal and regional harmony, LPCPS organizes several activities like blood donation camp, donation at old age home, social awareness program in which students participate from different community, caste and creed and they serve to the people who belong to the different caste and community. In this regard Organ Donation Awareness Program, Donation drives in old age home, Arpan programs are organized to help needy people.

LPCPS organizes different cultural activities to develop the tolerance, cultural harmony and self-esteem amongst them. This self-esteem strengthens them to face the outer world problem more confidently. In this regard 'Sangam' Alumni meet, 'Udaan' Freshers party, 'Safar' Farewell party, Bashant Panchami, Republic day, Independence day, Christmas day celebrations are organized.

The sports activities organized by the college to develop the regional social harmony as well as it's develop the student's confidence, teamwork, patience, trust, and many more which enable the overall development of an individual.

*To develop the socio economic harmony the college organizes different seminars for gender equality,* talk show *on different social issues and workshop to develop students managerial and technical skills. In this regard the college organizes* workshop and seminars *on* 'Ethical hacking*',* 'Web Tech with PHP*',* 'Workshop by TCS*',* 'SAMAAVESHAN*',* ' Workshop on fake news*',* ' Workshop on cyber security*',* ' Session on waste management*',* ' Digital Marketing*' etc.*

The College annual function named XeniuM is organized every year. In this annual fest students of different colleges take part and represents their colleges with flags. Different cultural activities based on different culture, different regions are performed by the students to enhance the cultural and regional harmony.

| File Description | Document |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View Document](#) |

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**



**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens**

India is a country with diversity in culture, religion and tradition. We Indians belong to different geographical locations with vast differences in culture, society, language, caste and ethnic diversities governed and guided by the Constitution irrespective of caste, religion and gender. Lucknow Public College of Professional studies sensitizes its students and employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. The college has always been working on overall development of the students be it academic or curricular activities. To enhance student's knowledge, skills and values, a proper supportive environment is setup.

**Cultural Celebrations** like –

- Vasant Panchami
- Ganesh Chaturthi
- Christmas
- Id-Ul-Fitr
- Lohri
- Supporting staff honouring ceremony (2nd October)

**National Days** like -

- Republic Day
- Independence Day
- Martyr's Day
- National Youth Day (Yuva Diwas) are celebrated to establish a connect between the youth and the

nation.

**Sessions like –**

- International yoga day
- Anti Smoking / tobacco day
- World Environment day
- Waste Management have been successfully organised to spread awareness among students regarding importance of staying healthy and fit and curbing unsocial activities.

**Programs on Social issues like -**

- Session on Gender Equality.
- One day conference on women empowerment and entrepreneurship development.
- Debate competition on Nationalism.
- Nukkad natak performed by LPCPS students on eradicating dowry are some of the initiatives to spread awareness.

**Special Initiatives like –**

**Blood Donation Camp** -As a part of corporate social responsibility, LPCPS has been organising a blood donation camp from past several years at its own campus with a massive participation of students and faculties.

**Arpan** -'To make someone happy is the best feeling of achievement' and with this motto every year the college organises ARPAN where clothes and food is donated to the poor and needy thereby sensitising the students towards humanity.

**Old Age Home visit** -To strengthen family bonds and develop respect for elders, every year the college organises visit to the old age home where students and staff meet the elderly persons and try to add some moments of happiness in their lives by gifting them smiles through products of their need.

**Plantation drives –** Every year saplings are planted by students and faculties as an initiative to save environment and promote healthy living.

The affiliating University i.e University of Lucknow frames its curriculum by including subjects namely Language and cultural studies, contemporary social issues, fundamentals of environmental sciences, Indian value system etc to provide an essence of Indian traditional knowledge to the students and their responsibility towards their environment.

During the Pandemic, the college had been able to rope in the students, through the page, with the motivational messages and videos prepared by its students depicting the message "Stay home stay safe", "No Mask No Entry" and motivating people to get vaccinated.

| File Description | Document |
|---|---|
| Any other relevant information | [View Document](#) |
| Details of activities that inculcate values; necessary to render students in to responsible citizens | [View Document](#) | |

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

    1. **The Code of Conduct is displayed on the website**
    2. **There is a committee to monitor adherence to the Code of Conduct**
    3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
    4. **Annual awareness programmes on Code of Conduct are organized**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims. | [View Document](#) |
| Code of ethics policy document | [View Document](#) |
| Any other relevant information | [View Document](#) |

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

**Lucknow Public College of Professional Studies**

**7.1.11 Institution celebrates/organizes National/International commemorative days, event and festivals**

The college organizes National/International commemorative days, events and festivals with enthusiasm which are as follows.

- **12th January-National Youth Day:** The College celebrates National Youth Day on birth anniversary of Swami Vivekananda. **Swami Vivekananda** gave an important contribution in giving a modern and **inspiring** interpretation of Hinduism and spirituality.

- **26th January-Republic Day:** The College celebrates Republic Day. On this day, formal events

including flag-hoisting and march-past are organized and which are followed by "constitution awareness program".

- **28th February-National Science Day:** The College celebrates National Science day to spread the awareness about importance and application of science among the students.

- **8th March-International Women's Day:** The College promotes women empowerment and organizes the event to facilitate women for their contribution in the society.

- **14th April-Ambedkar Jayanti:** The college organizes institutional events viz poetry, discussion and debate on Ambedkar Jayanti.

- **21st June-International Day of Yoga:** This day is being celebrated throughout the world annually since June 2015 with an objective to bring about awareness about the health benefits of yoga and its several practices.

- **15th August-Independence Day**- It is a grand event marked with the flag hosting by the Chief Guest and well-practiced march-past by many teams of Security Personnel. Cultural activities related to independence movement are exhibited.

- **5th September- Teacher's Day-** On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great fervor. The students organize a programme for the teachers and the Guru-Shishya parampara is celebrated.

- **2nd October-Gandhi & Shastri Jayanti-** Gandhi and Shastri Jayanti is praised on 2nd October to stamp the birth commemoration of Mahatma Gandhi and Lal Bahadur Shastri Jayanti.

- **31st October-Rashtriya Ekata Divas** - In 2014, the Government of India introduced Rashtriya Ekta Diwas or National Unity Day with an aim to pay tribute to Sardar Vallabhbhai Patel on his birth anniversary this day is celebrated as National Unity Day.

- **11th November - National Education Day:** National Education Day is an annual observance in India to commemorate the birth anniversary of Maulana Abul Kalam Azad, the first education minister of independent India, who served from 15 August 1947 to 2 February 1958.

- **19th November- Rani Laxmibai Jayanti:** The Queen of Jhansi, Rani Lakshmibai, was famously known as Rani of Jhansi. Rani Lakshmibai was one of the leading figures of the Rebellion of 1857 which began on May 10, 1857.

- **26th November–National Constitution Day:** It is celebrated in India on 26 November every year to commemorate the adoption of the Constitution of India. On 26 November 1949, the Constituent Assembly of India adopted to the Constitution of India, and it came into effect on 26 January 1950

- **1st December-International AIDS Day:** World AIDS Day takes place on 1 December each year. It's an opportunity for people worldwide to unite in the fight against HIV, to show support for people living with HIV, and to commemorate those who have died from an AIDS-related illness

| File Description | Document |
|---|---|
| Geotagged photographs of some of the events | [View Document](#) |
| Any other relevant information | [View Document](#) |
| Annual report of the celebrations and commemorative events for the last five years | [View Document](#) |

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**BEST PRACTICE – 1**

**1. Title of the Practice**

Amalgamation of Personality and Behavioral Development through Grooming Classes

**2. Objectives of the Practice**

The motto of the College is 'To Grow with Education and Innovation'. LPCPS offers grooming classes at **free of cost** to its students as part of their curriculum. Through grooming classes the college aims to prepare the children as well- behaved ones and responsible citizens. The main objectives of grooming classes are:

1. To introduce students to business etiquette and communication.
2. To familiarize students with dress and grooming in a formal set up.
3. To explain the importance and the use of courtesy.
4. To introduce e-mail etiquette, telephone manners and overall conduct at the place of work.
5. Exhibit seriousness towards career goals.

**3. The Context**

Lucknow Public College of Professional Studies has a continuous policy of **inclusivity and plurality**. It is the vision of the college to empower its students through holistic and innovative education system. Hence, the college reaches out to its students as it is challenging for them to cope with the feelings and clarify beliefs and expectations, when they enter a corporate environment. This is reflected in their low selections in corporates at under- graduate level throughout the city.

The Management, in consultation with The Governing Body, decided that the best way to solve the problem is to provide grooming classes within the college premises. As a result several MoU were signed between College and outside parties.

The result of this experiment was tangible and students overcame their fear of facing interviews and

qualifying competitive exams.

## 4. The Practice

Grooming classes are provided by LPCPS with an aim to benefit each and every student. Apart from their academic curriculum college also provides personality development classes for

Grooming classes are divided in various fields which include courses related to student's interest and necessary for their future job related interviews. Following is the detail of grooming classes:

| S. No. | Title of Programme |
|--------|--------------------|
| 1 | Hindi Language |
| 2 | IIT Bombay |
| 3 | WU- Shu |
| 4 | YOGA & Meditation |
| 5 | Videography & Photography |
| 6 | Short Term Course for Effective Communication Skill |
| 7 | Programming in Python |
| 8 | NISM (National Institute of Securities Markets) |
| 9 | Income Tax Return Filing & Assessment |
| 10 | GST |
| 11 | Personality Development Program |
| 12 | French Language |
| 13 | Cyber Security |
| 14 | Artificial Intelligence |
| 15 | Tally Accounting |

The college has various LTF and student clubs various LTF viz. Academic, Discipline and Management and clubs viz. Happening Souls, Artificial Intelligence club, Anchors Club, Arts & Craft Club, Dance

Club, Dramatic Club, Music Club, Sports Club, E-Cell, Communicators, Which caters to technical, cultural, social, recreational, health and welfare needs and interests of the students. These clubs at LPCPS are joined and run by the students from across the programmes, where they drive various techno, management, and cultural activities throughout the year.

| S. No. | Club Name | Faculty In-charge |
|---|---|---|
| 1 | Sports Club | Dr. Lav Srivastava |
| 2 | Drama Club | Mr. Neeraj Kumar Singh |
| 3 | Dance Club | Ms. Akanksha Rastogi |
| 4 | Arts & Craft Club | Ms. Saloni Agarwal |
| 5 | Music Club | Ms. Ankita Singh |
| 6 | Artificial Intelligence Club (A.I. Club) | Prof. L.S Awasthi |
| 7 | Anchors Club | Mrs Aanchal Praveen |
| 8 | The Communicators Club | Mr. Neeraj Singh |
| 9 | Happening Souls Head | Mr. Aditya Vikram Singh |
| 10 | Happening Souls Media | Mr. Aditya Vikram Singh |
| 11 | Happening Souls Publishing | Mr. Aditya Vikram Singh |
| 12 | E-Cell | Mr. Rohit Kapoor |

The combination of the new exposure (i.e., academics and grooming activities) helped the students to confidence in their actions.

**5. Evidence of Success**

To cite the success stories of these grooming sessions many students have successfully completed LIBRE-OFFICE suite base test offered by the Spoken Tutorial Project IIT Bombay. This exam is funded by National Mission on Education through ICT; MHRD, Government of India. Students of LPCPS have started qualifying IIM entrance exam, qualify IIT JAM exam, paid internship and final placements in various companies even before the completion of their Graduation Programmes.

The data of placed students of last five year is given below:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 86 | 62 | 84 | 80 | 9 |

*Table: Placed Students of last five years*

The data of students qualified/selected in various exams/competition is given below:

| Exams/Competition | Year | Name of the Student |
|---|---|---|
| CAT | 2020-21 | Abhinav Srivastava |
| | | Arya Srivastava |

| | | Samarth Srivastava |
|---|---|---|
| | 2019-20 | Kritika Agarwal |

| Exams/Competition | Year | Name of the Student |
|---|---|---|
| **JAM** | 2020-21 | Shivangi Mishra |
| | 2019-20 | Ansh Madheshiya |
| | 2018-19 | Ashish Kumar |

| Exams/Competition | Year | Name of the Student |
|---|---|---|
| **CMAT** | 2019-20 | Arpit Yadav |

| Exams/Competition | Year | Name of the Student |
|---|---|---|
| **CMAT** | 2020-21 | Sameeksha Gupta |

**6. Problems Encountered and Resources Required**

There is no insurmountable problem faced by the college in following this practice.

- It is true that the college needs greater financial support to reach out to more students. As a result, at the outset limited number of grooming classes were operational.
- Teachers had to coax students to offer and participate in grooming classes.
- Additional value added courses are required to be added to bridge the gap between academics and industry.
- The Covid-19 lockdown not only pushed ahead with the academic calendar but also was one of the biggest obstacles to run online grooming classes.
- Under the shadow of Covid-19, the lives of millions of children temporarily shrunk to just their homes and their screens. As result, college found it difficult to navigate students with this new reality.

**BEST PRACTICE – 2**

**1. Title of the Practice**

An Exceptional Activity of Conducting Major Research Projects (MRPs) by the College with the help of Faculty Members as Principal Investigator (PI)/ Co- PI in various departments.

**2. Objectives of the Practice**

Although, the Universities has a network of science and technology laboratories for research and development, but Lucknow Public College of Professional Studies make every effort to promote teaching

and research. To promote excellence in research in higher education the college supports research programmes of the college and college teachers in various disciplines. The MRPs are purely based upon the practical exposure, innovation and their application that could contribute positively to the society having long lasting impact toward the human race.

## 3. The Context

Research, by its nature, is a critical challenging task requires in depth knowledge of the subject matter, planning, care, and hard work. The common challenges/difficulties during the research proposals and projects are as follows:

1. difficulty in deciding the topic for research,
2. lack of good knowledge of the methodology,
3. inability of finding modern,
4. specialized and related references,
5. lack of interest in research, and
6. lack of understanding of the subject matter, lack of time, and research guiding.

At LPCPS the faculty members are fully research oriented along with teaching caliber. Overall, four MRPs were conducted by the two departments, viz., department of computer science and department of science jointly.

## 4. The Practice

Major Research Project practice divide research aim into several parts and address each part separately:

- *What needs to be studied?*
- *How research target will be achieved?*

The intention of conducting the Major Research Projects was to add knowledge in the area, to devise and test a solution to an existing problem and to address the existing gap in the knowledge. The benefits of research projects are highly useful for the society in general and developing countries like India in particular. The following Four MRPs were funded by Lucknow Public Educational Society, A- Block, Rajaji Puram, Lucknow under the R&D Grant-in-Aid Scheme.

| S.No | Project No. | Project Tenure | Project Cost | Proj |
|------|-------------|----------------|--------------|------|
| 1 | 2016/MRP/01/LPES | April 01, 2016 – March 31, 2019 | ~ ? 10.00 Lacs | Dro |
| 2 | 2017/MRP/02/LPES | April 01, 2017 – March 31, 2020 | ~ ? 5.00 Lacs | Sno |
| 3 | 2018/MRP/03/LPES | April 01, 2018 – March 31, 2021 | ~ ? 5.00 Lacs | Aut |
| 4 | 2018/MRP/04/LPES | April 01, 2018 – March 31, 2021 | ~ ? 5.00 Lacs | Sma |

## 5. Evidence of Success

The Four MRPs has tremendously benefited the research scholars, academicians and the society.

| S.No. | Project No. | Outcome of the Project Through Link | |
|-------|-------------|-------------------------------------|--|
| 1. | 2016/MRP/01/LPES | Artificial intelligence to another stature in a real sense: *Webology*, 17, 550-556, 2020. | unm |
| 2. | 2017/MRP/02/LPES | Arrangement and technique for exploring an appeal to | deliver |

| | | |
|---|---|---|
| | | recognition service towards the user: snowboy smart speaker, 2020. |
| 3. | 2018/MRP/03/LPES | The desperation to think of a savvy arrangement: automatic ha Webology, 18, 1968-1974,2021. |
| 4. | 2018/MRP/04/LPES | The smart dustbin focused via computerized reasoning: an adva field of man- machine linking technology, Webology, 18, 2294-230 |

## 6. Problems Encountered and Resources Required

Research by its nature is a critical challenging task requires in depth knowledge of the subject matter, planning, care, and hard work. From the Principal Investigator (PI) point of view, attempts to explore the challenges that are faced when they are writing proposals and research projects at the early stages. Some key points have been provided below:

- Lack of knowledge of research methodology.
- Facing obstacles in formatting research proposals and projects.
- Shortage of funds required for good research.
- Shortage of time.

In spite of above challenges Lucknow Public Educational Society (LPES), 'A' Block, Rajajipuram, Lucknow provided not only financial assistance under a research grant, but also motivated its faculty members to conduct research. The best part of the above activities is to provide the research platform to embark on the journey of innovations which will consequently help in availing the funds from the Government.

| File Description | Document |
|---|---|
| Any other relevant information | [View Document](#) |
| Best practices in the Institutional web site | [View Document](#) |

## 7.3 Institutional Distinctiveness

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**STUDENT FOCUSED APPROACH (NURTURING TALENT)**

Students succeed when what they're learning matters to them. In student-centered learning, students' interest drives education. Student-centered learning gives students the opportunity to decide two things: what material they learn and how they learn it. We at Lucknow Public College of Professional Studies have a complete focus on student grooming and development "*here individual talents are nurtured*". We have developed an institutional approach that has learner's centric focus.

Practices that depict above approach of the college are as follows:

1. **MERIT BASED FREESHIP**

With the objective of encouraging meritorious students and academic excellence LPCPS instituted a Freeship Policy effective from the academic session 2016- 17 onwards, to students on the basis of Percentage of marks secured in Intermediate Examination.

The freeship policy is applicable not only in first semester but also in all successive semesters irrespective of class, creed, gender & category. The amount of freeship is mentioned below:

| S. No | Criteria | Amount | Programmes |
|---|---|---|---|
| 1. | 90% & Above | 6,000/sem | BBA, B.Com(H), BCA & B |
| 2. | >=80% & <90 | 2,000/sem | BCA, BBA,B.Com(H) & B |

## 2. HINDI LANGUAGE CLASSES

Hindi language is the barrier that International students usually face during their stay in India. However, helping them to adapt and to be comfortable is our responsibility. Therefore, college runs Hindi language classes. The sole purpose of this Hindi Language Course is to help International students adapt to their surroundings by communicating easily with their local peers and helping them understand our mother tongue's importance. This course will provide command over:

- 
- Pronunciation of words
- Spoken skills
- Writing skills
- Oral expression of language

## 3. LPCPS TASK FORCE (LTF) & CLUBS

The college is enriching and empowering its students by offering and inviting them active participation in various clubs which enables 360 degree appraisal, versatility and personality of students.

*"Here individual talents are nurtured"* as college has various LTF and student clubs which caters to technical, cultural, recreational and welfare needs and interests of the students:

| LPCPS Task Force (LTF) | • Academic |
|---|---|
| | • Discipline |
| | • Management |
| Clubs | • Happening Souls, |

|  | <ul><li>Artificial Intelligence club,</li><li>Anchors Club,</li><li>Arts & Craft Club,</li><li>Dance Club,</li><li>Dramatic Club,</li><li>Music Club,</li><li>Sports Club,</li><li>E-Cell,</li></ul> |
|---|---|

These clubs at LPCPS are joined and run by the students from across the programmes, where they drive various techno, management, and cultural activities throughout the year.

## 4. RASHTRIYA JOB FESTIVAL- RJF

Job Fairs and *On Campus Placement Drives* play a crucial role in every college student's life. Job fairs provide students with the opportunity to find potential jobs or internships in their desired fields. LPCPS hosts an annual Job Festival called ***"Rashtriya Job Festival"*** to bridge the gap between the academics and corporate world. It is one of the biggest job festivals held across Lucknow with over 50+ MNCs and non-MNCs.

**Salient Features**

- Perfect Place For Recruiters
- No Registration Fees
- Pooled campus facility
- No Additional Charges On Companies
- Bridges The Gap Between Students & Companies

**Success of RJF**

| Year | Registrations | Selection |
|---|---|---|
| 2018 | 2000+ | 520+ |
| 2019 | 1000+ | 673+ |
| 2020 | 3500+ | 570+ |
| 2022 | 1800+ | 600+ |

## 5. INTERNATIONAL EXPOSURE

The college organized an international cultural and sports fest from January 21-24, 2020 under the banner of ***XeniuM International 4.0*** in the same, 153 sportsmen from 20 plus countries from all over the world have participated giving our students a global exposure. 153 foreign students took part from:

| | | | |
|---|---|---|---|
| South Africa | Afghanistan | Sri Lanka | Sudan |
| South Sudan | Yemen | Iran | Iraq |
| Turkmenistan | Tanzania | Chad | Bhutan |
| Liberia | Cameroon | Zambia | Somalia |
| Ethiopia | Uganda | Ghana | Atria |

| Djibouti | Nigeria | Rwanda | DR Congo |
|---|---|---|---|

This was for the first time in history of LPCPS where so many participants from different countries participated in an International fest. This adds to a distinctive feature of the college which gives a stage to its students, where they can sharp their skills and talent with international talents too.

## 6. SUPPORT SCHEME DURING EXCEPTIONAL CIRCUMSTANCES (COIVD-19)

During covid-19 pandemic, keeping aside the negative impact of lack of face to face learning, online education has broken the physical barriers and created interaction of faculty members and students. The college introduced several changes in the E-Sarthi software which supports digitalization in education and technical versatility in the personality of the students.

During COVID-19 "E-Sarthi" enabled college to conduct online examination for the assessment of students. Through online mode students participate, learn and are evaluated and they make themselves ready for the semester examination. The college offers e-library for its students which enable students to obtain the knowledge in the form of e-book and journal.

## 7. RESEARCH SUPPORT

The college is highly devoted in enriching its students in the field of research and innovation, and encourages its eminent faculty members and students for the development of students in field of research. Research Committee monitors and suggests research and innovation in the college. The faculty and students are encouraged to get grants and for the projects from government and non-government agencies.

## RESEARCH PROJECT AND PATENTS

The college has developed four major projects and gets patent which are mentioned below:

- Drone: Unmanned Aerial Vehicle (UAV)
- Automatic Hand Sanitizer Machine 2021
- Smart Dustbin 2021
- Snowboy Smart Speaker 2020 (A System for Providing a Customized Service to User and a Method Thereof)

## INTERNATIONAL COLLABORATION FOR PROMOTING RESEARCH AND INNOVATION

The college has **collaboration with Technical University of Denmark** in context of encouraging research and innovation on the **Project Block chain intelligence for 6G enabled internet of things** which deals the challenges, opportunities and solutions. This tie up helps in creating research oriented eco system among the students and faculty members.

The college also has **collaboration with COPENHAGEN BUSINESS SCHOOL, DENMARK** in context of knowledge sharing on **Security and Privacy on Blockchain- based Artificial Intelligence**. This collaboration boosts up the working environment of the Artificial Intelligence Research Laboratory of Lucknow Public College of Professional Studies.

*The college is promised to continue the collaboration with many more in future for the development of students in the field of research and Innovation so that students and faculty members could build up*

*themselves competent and serve the society.*

| File Description | Document |
|---|---|
| Appropriate web in the Institutional website | [View Document]() |
| Any other relevant information | [View Document]() |

# 5. CONCLUSION

## Additional Information :

LPCPS is the Degree College of Lucknow Public Schools & Colleges, primarily established by a renowned educationist Dr.S.P Singh in 1983.The group has 12 campuses in different locations in Lucknow and adjoining districts like Sitapur, Lakhimpur Kheri, Madhoganj-Hardoi and New Delhi. Branches in Madhoganj- Hardoi, Lakhimpur Kheri and Sitapur were opened to ensure that the underprivileged kids or those unable to migrate to bigger cities get the best education in their home town.

It's a matter of pride that Dr A.P.J Abdul Kalam the then Hon'ble President Of India visited Lucknow Public College, Sahara States, Jankipuram, Lucknow on dated August 11th, 2003 to inaugurate the National Children Science Festival 2003.

The Republic Day Parade in Lucknow is a tradition that instills patriotic fervour in us. It is an event which all students also look forward to be a part of. The government officials pick and choose the best ones. The best presentations are awarded at the Beating the Retreat. It is a matter of pride for any institution to win the best tableau trophy. In an affirmation of the creativity and talent, the college   team has won the top honours year after year.

2017 - SECOND PRIZE

Theme: "Beti Bachao-Beti Padhao"

2018 - FIRST PRIZE

Theme: Save the Environment

2019 - FIRST PRIZE

Theme: Statue of Unity

2020 - FIRST PRIZE

Theme: Chandrayan- 2 "Explore the South Pole"

2021- FIRST PRIZE

Theme: Online Education "Atmanirbhar Bharat"

2022 - FIRST PRIZE

Theme: Khelega Bharat, Khilega Bharat

Evaluating its best results of ICSE/ ISC, CBSE & U.P. Board, safe campuses, world class infrastructure and placements, the institution has been conferred upon so many accolades and honours.

Lucknow Public Schools & Colleges group has created 11 times topper in UP Board examinations. In addition to this, our two students Lipika Agrwal (1st rank ) and Nidhi Priya (2nd rank ) were ISC- examination toppers in India and abroad in the year 2018.

Cherishing a broad vision of expansion, its Founder & General Manager, Dr. S.P. Singh has a massive plan to open its branches very soon in Mumbai, Patna and abroad as well.

# Concluding Remarks :

The college is delivering knowledge and shaping the generation in the field of Commerce, Management, Science, Journalism, Computer Science and Research that contributes in development of the Nation. The college aims at making students worthy and employable citizen of India having active habits, good health and pleasing personality full of intrinsic values.

The college is consistently empowering and enriching students with modern teaching pedagogies and transforming them with the best value practices.

The college is establishing the mile stones in the field of education, creating a distinctive image in the heart and brain of the society. 'We are made up of such stuffs, of which dreams are made on'. We are committed to remove ignorance through the weapon of education, which makes a man capable to choose the right path.

Thus we meet our envisioned mission- Excellence for all Excellence from all.

# 6.ANNEXURE

## 1.Metrics Level Deviations

| Metric ID | Sub Questions and Answers before and after DVV Verification |
|---|---|
| 1.2.1 | **Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**<br><br>    1.2.1.1. **Number of Programmes in which CBCS/ Elective course system implemented.**<br>    Answer before DVV Verification :  4<br>    Answer after DVV Verification: 06<br><br>    Remark : DVV has made the changes as per 1.2 |
| 2.3.3 | **Ratio of students to mentor for academic and other related issues (Data for the latest completed academic  year )**<br><br>    2.3.3.1. **Number of mentors** ?????????????? ???????<br>    Answer before DVV Verification :  37<br>    Answer after DVV Verification: 31<br><br>    Remark : DVV has made the changes as per 3.1 |
| 2.4.3 | **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**<br><br>    2.4.3.1. **Total experience of full-time teachers**<br>    Answer before DVV Verification :  166<br>    Answer after DVV Verification: 140<br><br>    Remark : DVV has made the changes as per 2.3.3 |
| 3.1.1 | **Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**<br><br>    3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**<br>    Answer before DVV Verification: |

Answer before DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 2 | 5 | 8 | 6 | 4 |

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 1 | 2 | 6 | 3 | 2 |

Remark : DVV has made the changes as Grants given by their own trust /sister institutions not to

| | |
|---|---|
| | be included. |
| 3.3.2 | **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years** |

    3.3.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 4 | 4 | 6 | 6 | 0 |

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 |

Remark : DVV has given 0 as HEI has not provided relevant E-copies for their claim.

| | |
|---|---|
| 4.1.4 | **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** |

    4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 1964741 | 5349996 | 4066399 | 4408475 | 4871389.64 |

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 19.6 | 53.4 | 40.6 | 44.0 | 48.1 |

Remark : DVV has converted the value into lakhs.

| | |
|---|---|
| 4.2.3 | **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** |

    4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|

| 975462 | 1201593 | 1382467 | 1663964.00 | 1449261 |
|---|---|---|---|---|

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 97.5 | 12.0 | 13.8 | 16.6 | 14.4 |

Remark : DVV has converted the value into lakhs.

| 4.2.4 | **Percentage per day usage of library by teachers and students ( foot falls and login data for online access)  during the latest completed academic year**<br><br>4.2.4.1. **Number of teachers and students using library per day over last one year**<br>Answer before DVV Verification :  44<br>Answer after DVV Verification: 9<br><br>Remark : DVV has made the changes as per average of teacher and students using library per day on (dates) |
|---|---|
| 4.4.1 | **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**<br><br>4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise  during the last five years (INR in lakhs)**<br>Answer before DVV Verification:<br><br>TABLE_BEFORE<br><br>Answer After DVV Verification :<br><br>TABLE_AFTER<br><br>Remark : DVV has converted the value into lakhs. |
| 5.2.1 | **Average percentage of placement of outgoing students during the last five years**<br><br>5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**<br>Answer before DVV Verification:<br><br>TABLE_521 |

Answer before DVV Verification (4.4.1.1):

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 2539431 | 10036490 | 4597037 | 4867028 | 5113843 |

Answer After DVV Verification (4.4.1.1):

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 25.3 | 10.0 | 45.9 | 48.6 | 51.1 |

Answer before DVV Verification (5.2.1.1):

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
|  |  |  |  |  |

| 86 | 62 | 84 | 80 | 9 |
|---|---|---|---|---|

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 79 | 56 | 75 | 62 | 4 |

Remark : DVV has excluded Internship offer letters.

| 5.3.1 | **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** |
|---|---|

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 2 | 6 | 5 | 4 | 2 |

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 0 | 5 | 4 | 2 | 1 |

Remark : DVV has excluded Certificate of appreciation.

| 6.2.3 | **Implementation of e-governance in areas of operation** |
|---|---|

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: E. None of the above
Remark : DVV has made the changes as per HEI clarification.

| 6.3.4 | **Average percentage of teachers undergoing online/ face-to-face  Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).** |
|---|---|

**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 5 | 27 | 6 | 6 | 3 |

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 4 | 19 | 6 | 5 | 1 |

Remark : DVV has considered 5 days and above FDPs only from the data template.

| 6.4.2 | **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**<br><br>6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**<br>Answer before DVV Verification: |
|-------|---|

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 25000 | 309342 | 182500 | 15200 | 0 |

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0.2 | 3.0 | 1.8 | 0.1 | 0 |

Remark : DVV has converted the value into lakhs.

| 7.1.4 | **Water conservation facilities available in the Institution:**<br><br>1. **Rain water harvesting**<br>2. **Borewell /Open well recharge**<br>3. **Construction of tanks and bunds**<br>4. **Waste water recycling**<br>5. **Maintenance of water bodies and distribution system in the campus**<br><br>Answer before DVV Verification : A. Any 4 or all of the above<br>Answer After DVV Verification: B. 3 of the above<br>Remark : DVV has made the changes as per shared bills. |
|-------|---|

## 2.Extended Profile Deviations

| ID | Extended Questions |
|----|--------------------|
| 1.2 | **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**<br><br>Answer before DVV Verification: |

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 36671093.68 | 56475353.55 | 51634540.32 | 38333809.49 | 20374068.47 |

Answer After DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 364.1 | 564.7 | 516.6 | 383.2 | 203.7 |